Recreational Trails Program & Historic Preservation

September 20 & 25, 2017
Jennifer Dixon, Environmental Review Program Manager
Section 106 of the National Historic Preservation Act

- National Historic Preservation Act
  - Section 106

- Undertaking:
  “project, activity, or program funded in whole or in part under the direct or indirect jurisdiction of a Federal agency, including those carried out by or on behalf of a Federal agency; those carried out with Federal financial assistance; and those requiring a Federal permit, license or approval.” 36 CFR Part 800.16

- Historic Property:
  “any prehistoric or historic district, site, building, structure, or object included in, or eligible for inclusion in, the National Register of Historic Places…” 36 CFR Part 800.16
Consultation

- Environmental Review Form
  - http://www.georgiashpo.org/review
- Project information
- Map
- Photographs
Environmental Review Form

PLEASE NOTE: THERE IS A 30-DAY REVIEW PERIOD FROM THE DATE HPD RECEIVES THE SUBMITTAL. SHOULD ADDITIONAL INFORMATION BE REQUESTED, THE 30-DAY PERIOD RESTARTS.

I. General Information
   A. Project Name: _____________________________
   B. Federal Agency Involved: _____________________________
      State Agency (if applicable): _____________________________
   C. Agency’s Involvement:
      □ Funding
      □ Legislation
      □ Directly performing the action
   D. Type of Review Requested:
      □ Section 106 of the National Historic Preservation Act
      □ National Environmental Policy Act (State and Federal)
      □ Georgia Environmental Policy Act (State only)
      □ State Agency Historic Property Stewardship Program
      □ Technical Assistance (No Federal or State involvement)
      □ Unknown
   E. Contact Information: □ Applicant □ Consultant
      Name/Title/Company: _____________________________
      Address: _________________________________________
      City/State/Zip: _____________________________
      Phone: _____________________________ Email: _____________________________

Agency Contact Info (either State or Federal, according to review type):
   Name/Title/Agency: _____________________________
   Address: _________________________________________
   City/State/Zip: _____________________________
   Phone: _____________________________ Email: _____________________________
### Environmental Review Form

#### Project Information

**A. Project Type:**
- This should include a detailed scope of work, including any actions to be taken in relation to the project, such as all aspects of new construction, replacement/repair, demolition, ground disturbance, and all ancillary work (temporary roads, etc.), as applicable. Attach additional pages if necessary. If a detailed scope of work is not available yet, please explain and include all preliminary information:

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**B. Project Description and Plans**
- This should include:
  - Details of the project, such as all aspects of new construction, replacement/repair, demolition, ground disturbance, and all ancillary work (temporary roads, etc.), as applicable.
  - Attach additional pages if necessary.

**C. Land Disturbing Activity**
- This should include a detailed description of all horizontal and vertical ground disturbance, such as haul roads, cut or fill areas, excavations, landscaping activities, ditching, utility burial, grading, water tower construction, etc., as applicable.

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**D. Historic Preservation Review**
- Has this identical project or a related project been previously reviewed?
  - If yes, please enclose a copy of the previous review result.

**E. Review Request in Order to Satisfy an Application**
- If yes, provide the scope of work and any necessary attachments.
  - If yes, please enclose a copy of the project plan.

#### Site Information

**A. In the past this property has been used for:**

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<thead>
<tr>
<th>Use</th>
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<td>Farming</td>
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<td>Commercial</td>
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<td>Other (explain):</td>
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**Department of Natural Resources**

**Historic Preservation Division**
Environmental Review Form

E. Project Information
   A. Project Type:
      □ Road/Highway Construction or Improvement
      □ Renovation
      □ Demolition
      □ Rehabilitation
      □ Addition to Existing Building/Structure
      □ New Construction
      [Insert other options as applicable]

B. Project Description and Plans: This should include a detailed scope of work, including any actions to be taken in relation to the project, such as all aspects of new construction, replacement/repair, demolition, ground disturbance, and all ancillary work (temporary roads, etc.), as applicable. Attach additional pages if necessary. If a detailed scope of work is not available yet, please explain and include all preliminary information.

D. Has this identical project or a related project been previously submitted to HPD for review? YES ___ NO ___
   *If yes, please enclose a copy of HPDs previous response

E. Is this project also being reviewed under a tax incentive program administered through HPD? YES ___ NO ___

F. Is this review request in order to satisfy an application requirement, such as for a grant? YES ___ NO ___
   *If yes, are project plans/scope of work available yet? YES ___ NO ___
   *If yes, please enclose a copy of the project plans/scope of work as outlined in II.B and II.C above

A. In the past this property has been used for:

   1. Farming YES ___ NO ___
   2. Pasture YES ___ NO ___
   3. Mining YES ___ NO ___
   4. Timbering YES ___ NO ___
   5. Road construction YES ___ NO ___
   6. Housing YES ___ NO ___
   7. Landfill YES ___ NO ___
   8. Commercial YES ___ NO ___
   9. Industrial YES ___ NO ___
   10. Other (explain): _________________________

Department of Natural Resources
Historic Preservation Division
B. Describe what currently exists on the property today (i.e. buildings, parking lot, house, barn, outbuildings, woods, grass, garden, etc.):

Cultural Resources

Background research for previously identified properties within the project area may be undertaken at HPD, including National Register of Historic Places files, county and city surveys, and identified sites files. Additionally, research at the Georgia Archaeological Site Files (GASF) in Athens may be undertaken by a qualified archaeologist or site file staff. To make a research appointment or find contact information for GASF, please visit our website. Please note that as part of the review process, HPD may request an archaeological survey.

A. To your knowledge, has a cultural resources assessment or a historic resources survey been conducted in the project area? YES ____ NO ____ DO NOT KNOW ____ (see: http://www.georgiashpo.org/register/survey)

*If yes, provide the title, author, and date of the report:
Environmental Review Form

B. Area of Potential Effect (APE)

The APE is the geographic area or areas within which a project may cause changes (or effects). These changes can be direct (physical) or indirect (visual, noise, vibrations) effects. The APE varies with the project type and should factor in topography, vegetation, existing development, physical siting of the project, and existing/planned development.

For example:

If your project includes...

Then your APE would be...

- Rehabilitation, renovation, and/or demolition of a building or structure, or new construction
  - the building or property itself and the surrounding properties/setting with a view of the project
- Road/Highway construction or improvements, streetscapes, pedestrian or bicycle facilities
  - the length of the project corridor and the surrounding properties/setting with a view of the project

C. Is the project located within or adjacent to a National Register of Historic Places (NRHP) listed or eligible historic property or district or a locally designated property or district?

YES ___ NO ___ DO NOT KNOW ___

*If yes, please provide names:

D. Within the project APE as identified in IV.B, are there any other buildings or structures that are 50 years old or older?

YES ___ NO ___ DO NOT KNOW ___

*If yes, provide photographs of each building or structure and key the photos to a site map.

E. Are any of the buildings or structures identified in IV.D listed or eligible for listing in the NRHP?

YES ___ NO ___ DO NOT KNOW ___

*If yes, please identify the properties (by name or photo #).
Environmental Review Form

F. Effects Information

1. Does the project involve the rehabilitation, renovation, relocation, demolition or addition to any building or structure that is 50 years old or older?  
   YES ____ NO ____

2. Will the project take away or change anything within the apparent or existing boundary of any of these  
   Required Materials (Submittal Checklist)

   a. Complete Environmental Review Form
      Include all contact information as HPD will respond via email to the submitter.

   b. Map indicating:
      Precise location of the project (USGS topographic map preferred: http://www.digital-topo-maps.com/1).
      In urban areas, please also include a city map that shows more detail.

   c. Detailed project plans to supplement section I.F, including:
      Site plans (before and after)
      Project plans.
      Elevations.

   d. High-resolution color photographs (2 photos per page) illustrating:
      The project area and the entire APE as defined in section IV above.
      Any adjacent properties that are within the APE, with clear views of buildings or structures, if applicable.
      If the project entails the alteration of existing historic structures, please provide detail photographs of existing conditions of sites, buildings, and interior areas/materials to be impacted.

   e. Any available information concerning known or suspected archaeological resources in the APE.

1 Please note, this is not a complete list of websites with topographic maps; use your own discretion as to which one to use.
Environmental Review Form

- Environmental Review Form
  - http://www.georgiashpo.org/review
- Project information
- Map
- Photographs
Required Materials (Submittal Checklist)

Complete Environmental Review Form
  o Include all contact information as HPD will respond via email to the submitter.

Map indicating:
  o Precise location of the project (USGS topographic map preferred: http://www.digital-topo-maps.com/).
  o In urban areas, please also include a city map that shows more detail.
  o Boundaries of the APE as noted in section II above.

Detailed project plans to supplement section I.F, including (if applicable and available):
  o Site plans (before and after).
  o Project plans.
  o Elevations.

High-resolution color photographs (2 photos per page) illustrating:
  o The project area and the entire APE as defined in section IV above.
  o Any adjacent properties that are within the APE, with clear views of buildings or structures, if applicable.
  o If the project entails the alteration of existing historic structures, please provide detail photographs of existing conditions of sites, buildings, and interior areas/materials to be impacted.
  o **Google Streetview or Tax Assessor images will not be accepted**

Photo key (map or project plans can be used) indicating:
  o Location of all photographs by photo number.
  o Direction of view for all photographs.

Any available information concerning known or suspected archaeological resources in the APE.
Submittal Tips

- Fill out the ER Form completely
- Prepare the form with the cold reader in mind
- Include a map
- Include photographs
Process

- Submittal Received
- Review/Request for information
  - Project Type
  - Historic Properties
  - Effects
- Response
**Adverse Effect**

- **Adverse Effect:**
  
  “may alter, directly or indirectly, any of the characteristics of a historic property that qualify the property for inclusion in the National Register in a manner that would diminish the integrity of the property's location, design, setting, materials, workmanship, feeling, or association.” 36 CFR Part 800.5

An **Adverse Effect** is *not* the end of the process

An **Adverse Effect** does *not* mean the project cannot be completed
Adverse Effect

1. Avoid
2. Minimize
3. Mitigate
Questions
Contact Information

Jennifer Dixon, Environmental Review Program Manager, (770) 389-7851
jennifer.dixon@dnr.ga.gov

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