VACANCY ANNOUNCEMENT

GEORGIA DEPARTMENT OF NATURAL RESOURCES
Office of Human Resources
404.656.7560
www.gadnr.org

VACANCY ANNOUNCEMENT #25-2019

APPLICATION DEADLINE DATE: July 2, 2019
# Vacant Position Listing

Please click on the **Job Title – Location** to learn more about the advertised vacant position.

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<td>Marine Biologist 1 – Glynn County</td>
<td>Manager 2, Natural Resources - Floyd</td>
<td>*Assistant Branch Chief – Fulton County</td>
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<td>Administrative Assistant 3 – Glynn County</td>
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<td>Manager 1, Environmental Protection – Clayton County</td>
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<td>Manager 1, Environmental Protection – Clayton County</td>
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<td>Manager 1, Environmental Protection – Clayton County</td>
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<td>Environmental Engineer 1/2/3 – Fulton County</td>
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<td>Environmental Engineer 1/2/3 – Fulton County</td>
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<td>Geologist 1/2/3 – Fulton County</td>
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<td>Environmental Compliance Specialist 1/2/3 – Bibb County</td>
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<td>*Environmental Compliance Specialist 1/2/3</td>
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<td>*Public Affairs Specialist 1/2/3</td>
</tr>
</tbody>
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**Vacancy Ann # 25-2019**

*Return to the Vacant Position Listing*  
Deadline Date 07/02/19
**Applicant Information**

- Vacancies are open to all qualified applicants. Applicants will be screened for the minimum qualifications listed for each job vacancy. Preference will be given to applicants who, in addition to meeting the minimum qualifications, possess one or more of the listed preferred qualifications, when applicable.
- Employees will be given the opportunity to compete within their division or within central office to transfer to or voluntary demote to a vacant position prior to consideration of applicants from outside of the agency.
- Applications are accepted for announced jobs only.
- To apply for an announced job vacancy, applicants must submit a Department of Natural Resources (DNR) Application for Employment to the individual address listed with each job posting. It is important that applications be sent directly to the contact person and/or locations listed. Applications sent to another location may not be forwarded and may result in applications not being considered. Please do not submit your application to the address listed on the front of this announcement.
- Applicants must submit one application for each position being applied for.
- A .pdf version and a Word version of the DNR Application for Employment can be found by visiting the Careers page of the DNR website at [http://www.gadnr.org/careers](http://www.gadnr.org/careers).
- If submitting a résumé, please attach this with a completed DNR Application for Employment.
- Please be sure to include the following information on your application: Job Title and Position Number.
- If the minimum qualifications for a job require a college education and you have obtained a degree from a college or university outside the USA, you are required to submit an International Education Evaluation Letter showing your degree is equivalent to one obtained at a college or university in the USA. International Educational Evaluations are accepted from the National Association of Credential Evaluation Services ([www.naces.org/members.htm](http://www.naces.org/members.htm)) or the Association of International Credentials Evaluators ([www.aise-eval.org](http://www.aise-eval.org)).
- Your application must be postmarked no later than the application deadline date noted on the front page of this Vacancy Announcement. Please note that deadlines listed may differ for certain advertised jobs from what is listed on the front of the Vacancy Announcement.
- Any offer of full time and part time employment by DNR is conditional upon a background check that is appropriate for the job functions and business necessity. If related criminal records are revealed in the process, the applicant will not be automatically disqualified.
- Information found on publically posted social media accounts may be examined.
- Current State of Georgia employees transferring to a DNR position, on the same pay grade, will transfer at their existing pay. Current State of Georgia employees transferring to a DNR position, on a higher pay grade, will typically receive a 5% promotion, or go to the job minimum, whichever is greater. Current State of Georgia employees transferring to a DNR position, on a lower pay grade, will typically receive a demotion with a loss in pay.
- **All positions listed in this announcement are in the Unclassified Service and will be filled as unclassified positions.**
- All qualified applicants will be considered. Hiring locations will contact applicants regarding interviews but due to the volume of applications received not all applicants will be contacted or receive an interview.
- If you need this Vacancy Announcement in an alternate format, please contact the DNR Office of Human Resources at 404.656.7560.
- DNR is a registered participant in the federal work authorization program commonly known as E-Verify. DNR uses this program to verify employment eligibility of individuals hired on or after July 1, 2007. DNR’s E-Verify ID # is 45119, Authorized July 1, 2007.
- The Georgia Department of Natural Resources is an Equal Opportunity Employer.

Additional information on the Georgia Department of Natural Resources Operating Divisions can be located by visiting the below website addresses:

- Coastal Resources Division [www.CoastalGADNR.org](http://www.coastalgadnr.org)
- Environmental Protection Division [www.GeorgiaEPD.org](http://www.georgiaepd.org)
- Historic Preservation Division [www.GAshpo.org](http://www.gashpo.org)
- Law Enforcement Division [www.GADNRLE.org](http://www.gadnrl.org)
- Parks, Recreation and Historic Sites Division [www.GAStateParks.org](http://www.gastateparks.org)
- Wildlife Resources Division [www.GeorgiaWildlife.org](http://www.georgiawildlife.org)

**NOTE:** Information in this Vacancy Announcement is subject to change.

Vacancy Ann # 25-2019  
[Return to the Vacant Position Listing](#)  
Deadline Date 07/02/19
**Game Warden Applicant Information**

**JOB CODE:** PSP040  
**PAYGRADE:** LH  
**ENTRY SALARY:** $41,236.08

The Law Enforcement Division of the Georgia Department of Natural Resources is accepting applications for the position of Game Warden on a year-round basis. The pool of applications on hand will be pulled as needed by the agency to fill vacant positions. Applicants must submit a DNR P.O.S.T. Certified Position Application for Employment to the DNR Training Academy, along with a current P.O.S.T. Certification Certificate (if applicable) or a copy of the P.O.S.T. Entrance Exam results to the following address:

DNR Training Academy  
ATTN: Game Warden Employment  
1000 Indian Springs Drive  
Forsyth, GA 31029

Or documents may be sent electronically to DNR.Training.Academy@dnr.ga.gov.

Completed applications will be used to create a List of Applicants which will be used to fill positions as needed.

**NOTE:** Applicants who are not POST certified must pass the P.O.S.T. Entrance Exam to be considered for a Game Warden position. A copy of the test scores must be included with the application when applying for a Game Warden position. P.O.S.T. Entrance Exam Information is located on the Careers page of the Law Enforcement Division’s website.

Applicants who are P.O.S.T. Certified must provide a copy of their P.O.S.T. Certification Certificate when applying for a Game Warden position.

The following information can be used to provide guidance when applying for the Game Warden position. This information is available on the Careers page of the Law Enforcement Division’s website at [www.gadnrle.org/careers-le](http://www.gadnrle.org/careers-le):

- What is a Game Warden
- Qualifications for Employment
- P.O.S.T. Entrance Exam (POST testing information)
- Selection Process
- Conditional Employment
- Law Enforcement Training
- Career Progression/Promotions/Assignments
- Employment Benefits
- DNR P.O.S.T. Certified Position Application for Employment
- DNR Supplemental Work History
- Game Warden Hiring Packet
- Becoming a Game Warden Brochure

Additional information is available by contacting the DNR Training Academy at (478) 993-4540 or (478) 993-4545 or via e-mail at DNR.Training.Academy@dnr.ga.gov.

**NOTE:** The DNR P.O.S.T. Certified Position Application for Employment is being accepted year-round. There is no Deadline Date to submit the application for a Conservation Ranger 1 (Game Warden).
Central Office Vacancy
Grants Specialist 3 – Fulton County

<table>
<thead>
<tr>
<th>LOCATION</th>
<th>Administrative Services – Grants Unit</th>
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<tbody>
<tr>
<td>DIVISION</td>
<td>Administration</td>
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<tr>
<td>POSITION #</td>
<td>*00180515</td>
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<tr>
<td>POSITION #</td>
<td>*00101793</td>
</tr>
</tbody>
</table>

*Position # 00180515 – Georgia Recreational Trails Program
*Position # 00101793 – Georgia Outdoor Stewardship Program

JOB DESCRIPTION
Two candidates will be selected from this announcement. One incumbent will coordinate the Georgia Recreational Trails Program and the other incumbent will coordinate the Georgia Outdoor Stewardship Program.

The responsibilities for both positions include managing all aspects of the grant program; developing and maintaining policies and procedures relative to the program; maintaining the online application and tracking system; reviewing and evaluating all grant submissions; working closely with local governments and elected officials; conducting workshops, events and meetings; and serving as the main point of contact with The Federal Highway Administration or The Georgia Outdoor Stewardship Board of Trustees. The incumbent will also be responsible for supervising other assigned staff.

MINIMUM QUALIFICATIONS
Bachelor's degree in business, public administration, finance or related field from an accredited college or university
AND
Two years of experience in grants management, public funds administration, accounting or a closely related area.
OR
One year of experience required at the lower level Grants Specialist 2 (FIP051) or position equivalent.

PREFERRED QUALIFICATIONS
Preference may be given to applicants with:
- Prior DNR experience
- Knowledge or experience in grants
- Computer Skills – Office suite, online database and application, web management
- Supervisory experience

(CONTINUED ON PAGE 7)
Grant Specialist 3 Continued

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources
Office of Human Resources
ATTN: Jennifer Gadson
2 MLK Jr. Drive, SW
Suite 1258, East Tower
Atlanta, GA 30334
Jennifer.Gadson@dnr.ga.gov

NOTE: The deadline to apply for this position is June 25, 2019.
Accountant 2/3 – Fulton County

<table>
<thead>
<tr>
<th>LOCATION</th>
<th>Accounting Office – Fulton County</th>
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<tbody>
<tr>
<td>DIVISION</td>
<td>Administration</td>
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<tr>
<td>POSITION #</td>
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<td>JOB CODE</td>
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<tr>
<td>PAYGRADE</td>
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<td>ENTRY SALARY</td>
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<tr>
<td>PAYGRADE</td>
<td>FIP022</td>
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<tr>
<td>ENTRY SALARY</td>
<td>$37,718.81</td>
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</tbody>
</table>

Based on education and experience, the selectee will be hired into one of the above-mentioned job codes.

**JOB DESCRIPTION**

Under broad supervision, performs professional accounting duties in the area of federal grants accounting. Duties include, but are not limited to: independently recording/reviewing financial transactions, performing and preparing federal financial reports. Maintains accounting file information and processes complex reports. Provides customer service and support for an accounting office. Serves as job expert in assigned areas. Complies with federal, state, and agency policies, procedures, and regulations.

**MINIMUM QUALIFICATIONS**

**FIP021 – Accountant 2**

Master's degree in accounting from an accredited college or university

OR

Bachelor's degree in accounting from an accredited college or university

AND

One year of professional accounting experience

OR

Bachelor's degree in a business curriculum which included completion of introductory and intermediate accounting sequence from an accredited college or university

AND

One year of professional accounting experience.

**FIP021 – Accountant 3**

Master's degree in accounting from an accredited college or university

AND

One year of professional accounting experience.

OR

Bachelor's degree in accounting from an accredited college or university

AND

Two years of professional accounting experience.

OR

Bachelor's degree in a business curriculum which included completion of introductory and intermediate accounting sequence from an accredited college or university

AND

Three years of professional accounting experience.

(CONTINUED ON PAGE 9)
Accountant 2/3 Continued

PREFERRED QUALIFICATIONS
Preference may be given to applicants with:

- Ability to analyze and reconcile federal funds accounting data and transactions
- Experience in administering Federal Funds Reimbursement Requests
- Experience identifying and analyzing problems
- Experience in determining the source of federal grants errors by researching accounting records
- Experience in preparing monthly, quarterly, and/or annual federal financial reconciliation of processes with reviewing, preparing and posting journal
- Experience in preparing advanced level financial reports for federal agencies
- Knowledge of maintaining and completing accurate and readily accessible accounting files
- Experience of making sure entries are processed timely and accurately in the financial system
- Proficient in Microsoft Office Excel (Pivot tables) and TeamWorks (PeopleSoft Financials)
- Knowledge of generally accepted accounting principles and practices
- Support the year end close process and assist other staff as needed
- Government accounting experience

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources
Office of Human Resources
ATTN: Jennifer Gadson
2 MLK Jr. Drive, SW
Suite 1258, East Tower
Atlanta, GA 30334
Jennifer.Gadson@dnr.ga.gov

NOTE: The deadline to apply for this position is June 25, 2019.
Coastal Resources Division Vacancies
Marine Biologist 1 – Glynn County

<table>
<thead>
<tr>
<th>LOCATION</th>
<th>CRD Headquarters</th>
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<td>DIVISION</td>
<td>Coastal Resources Division</td>
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<tr>
<td>POSITION #</td>
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<td>JOB CODE</td>
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<tr>
<td>PAYGRADE</td>
<td>J</td>
</tr>
<tr>
<td>ENTRY SALARY</td>
<td>$39,038.32</td>
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</tbody>
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**JOB DESCRIPTION**
Under supervision this position supports the Shellfish and Water Quality Unit in the field collection of beach and shellfish water quality samples. Position will also assist with the establishment of a new mariculture program to farm oysters. Position will assist with lease surveys and mapping, along with oyster restoration in recreational shellfish harvest areas. Position will also be responsible for data entry, record keeping, data analysis and reporting and maintenance of field equipment. Position requires year round vessel-based activities working in coastal environments and may involve work in inclement weather conditions and lifting items up to 50 pounds. This position will participate in special assignments and outreach/education activities.

**MINIMUM QUALIFICATIONS**
Bachelor’s degree in Biology or a related field from an accredited college or university.

**PREFERRED QUALIFICATIONS**
Preference may be given to applicants with experience with:
- Database management (i.e., Microsoft Access/Excel)
- Water quality monitoring equipment and maintenance
- Boating, navigation and basic vessel maintenance
- GIS software and mapping

**NOTE:** Please direct questions about the position to Dominic Guadagnoli at Dom.Guadagnoli@dnr.ga.gov or (912) 264-7218.

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources
Coastal Resources Division
Gale Kennedy
One Conservation Way, Suite 312
Brunswick, GA 31520-8687
CRD.CRDDNR@dnr.ga.gov
(Please include the position title in the subject)
Fax: (912) 717-6613

**NOTE:** The deadline to apply for this position is July 9, 2019.
Administrative Assistant 3 – Glynn County

LOCATION CRD Headquarters
DIVISION Coastal Resources Division
POSITION # 00099652
JOB CODE GST052
PAYGRADE H
ENTRY SALARY $29,399.50

JOB DESCRIPTION
Under broad supervision, provides critical administrative support to the Division Director and leadership team. The position will support the Director’s office through budget, personnel, meeting and travel coordination and communications while maintaining confidentiality when appropriate. The position will provide clerical and editorial support for printed and web-based publications as well as supporting the Division’s outreach efforts where applicable. Represents the Division, provides information and assistance to internal and external customers.

MINIMUM QUALIFICATIONS
Associate degree from an accredited college or university
AND
Two years of related experience.
OR
Four years of related experience.

PREFERRED QUALIFICATIONS
Preference may be given to applicants with:
- Excellent organizational and written and oral communication skills
- Demonstrated customer service skills
- Extensive experience proof reading and editing documents and web pages
- Extensive knowledge of Microsoft Office products
- Ability to redesign processes and procedures as needed

NOTE: Please direct questions about the position to Doug Haymans at Doug.Haymans@dnr.ga.gov or (912) 264-7218.

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources
Coastal Resources Division
ATTN: Gale Kennedy
One Conservation Way, Suite 312
Brunswick, GA 31520-8687
CRD.CRDDNR@dnr.ga.gov (Please include the position’s title in the subject)
Fax: (912) 717-6613
Wildlife Resources Division Vacancy
Manager 2, Natural Resources - Floyd

| LOCATION | Game Management - Armuchee |
| DIVISION | Wildlife Resources Division |
| POSITION # | 00100605 | JOB CODE | NRM041 | PAYGRADE | N | ENTRY SALARY | $54,424.36 |

**JOB DESCRIPTION**
Under broad supervision directs complex conservation programs in 19 counties in northwest Georgia with over 2.1 million people and is responsible for 17 Wildlife Management Areas and other state lands totaling over 250,000 acres. Supervises a professional, technical, and administrative staff. Manages more than a $1 million annual operating budget in support of regional activities. Proposes changes in laws and regulations and coordinates with DNR’s Law Enforcement Division to ensure enforcement of all state laws. Conducts contract negotiations, identifies natural resource problems, and directs scientific research and survey projects. Assists landowners by providing management recommendations to solve nuisance wildlife problems and enhance wildlife populations, conducts educational programs for the public, makes public presentations, and communicates to the public through all media sources.

**MINIMUM QUALIFICATIONS**
Bachelor's degree in biology, zoology, fisheries management, wildlife management or a natural resources related field from an accredited college or university

AND
Two years of related natural resources experience at a supervisory/management level.

OR
One year of experience required at the lower level Manager 1, Natural Resources (NRM040) or position equivalent.

**PREFERRED QUALIFICATIONS**
Preference may be given to applicants with:
- Six years of experience as a Wildlife Technician 4
- Four years of experience as a Wildlife Biologist 2
- Two years of experience as a Wildlife Biologist 3

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources
Wildlife Resources Division
ATTN: Connie Hopkins
2067 US Hwy. 278, SE
Social Circle, GA 30025
Connie.Hopkins@dnr.ga.gov

Vacancy Ann # 25-2019

Return to the Vacant Position Listing

Deadline Date 07/02/19
Wildlife Technician 1 - Thomas County

LOCATION: Thomasville
DIVISION: Wildlife Resources Division
POSITION #: 00187550
JOB CODE: NRT010
PAYGRADE: H
ENTRY SALARY: $29,399.50

JOB DESCRIPTION
The Wildlife Tech 1 assists with inland bird conservation work and the implementation of habitat restoration programs on state lands to benefit rare species and natural communities. Job responsibilities include providing assistance monitoring and managing red-cockaded woodpeckers on state and private lands, assisting with surveys, banding, and monitoring projects for other high-priority bird species, assisting with prescribed burns, assisting with research to include collecting biological data, controlling invasive species, collecting and planting native grass seed, assisting with timber management operations, constructing nest boxes for red-cockaded woodpeckers and other species, creating wooden signage for wildlife management areas, operating farm tractors and all-terrain vehicles in support of habitat and wildlife management, and maintaining forestry tools and heavy equipment.

MINIMUM QUALIFICATIONS
High school diploma or GED
AND
One year (2 semesters) of Biology.

PREFERRED QUALIFICATIONS
Preference may be given to applicants with:
- Completion of 2-year degree or higher in wildlife management or related field
- Certified or certifiable in cavity installation, RCW nestling extraction and banding, and capturing adult RCWs for banding and translocation. Familiarity with banding and survey methods for other avian species
- Familiarity with the management of rare species and natural communities
- Experience in prescribed fire management, with the ability to attain FFT2 Wildland Firefighter training with current NWCG qualifications including pack test
- Experience with canoes and kayaks on flatwater rivers and streams
- Experience with invasive species identification and control, particularly herbicide application
- Experience with operation of chainsaws and the ability to complete S212 chainsaw training
- Experience with heavy equipment: e.g., flail vac, no till drill, mulcher head, skidder, and tractors
- Experience with GIS mapping programs and GPS-enabled mapping techniques
- Experience with welding, fabrication, and repairing and maintaining field equipment

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources
Office of Human Resources
ATTN: Connie Hopkins
2070 US Hwy, 278, SE
Social Circle, GA  30025
Connie.Hopkins@dnr.ga.gov

Vacancy Ann # 25-2019  Return to the Vacant Position Listing  Deadline Date 07/02/19
**Environmental Protection Division Vacancies**

*Assistant Branch Chief – Fulton County*

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<thead>
<tr>
<th>LOCATION</th>
<th>Watershed Protection Branch</th>
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<tbody>
<tr>
<td>DIVISION</td>
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<tr>
<td>JOB CODE</td>
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<tr>
<td>ENTRY SALARY</td>
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*Official Title: Sr. Manager 1, Environmental Protection*

Salary is commensurate with education and experience in compliance with State Personnel Board Rules.

**JOB DESCRIPTION**

This position is located in the Georgia Environmental Protection Division (EPD) – Watershed Protection Branch (WPB). The successful candidate as Assistant Branch Chief will fill in when the Watershed Branch Chief is unavailable and will support and coordinate many senior level responsibilities in the Branch. The successful candidate will also be responsible for the following: assist the Director’s Office and the Branch Chief on special projects as needed and directed; maintain understanding of key issues the Branch is working on; work with programs to make progress on key issues; assist WPB programs with resolution of non-routine permit-related and compliance-related issues as directed by the Branch Chief; assist in the implementation and development of potential revisions to the State Water Plan; assist with strategy and planning efforts to continuously improve the Metro District and Regional Water Council plans; serve as liaison to one of the Regional Water Councils; and support interstate coordination and response to interstate concerns in the Apalachicola-Chattahoochee-Flint River Basin (ACF), including liaison activities with the ACF stakeholders.

**MINIMUM QUALIFICATIONS**

Bachelor’s degree in environmental sciences, biology, chemistry, geology, engineering (agricultural, chemical, civil, environmental, mechanical or sanitary) or related field from an accredited college or university

AND

Five years of professional experience in environmental enforcement, environmental health, environmental monitoring, environmental protection or environmental research, Two years of which in a managerial or supervisory capacity.

OR

Three years of experience required at the lower level Manager 2, Environmental Protection (RCM011) or position equivalent.

**NOTE:** Graduate coursework in the above areas may substitute for a maximum of two years of non-managerial/supervisory experience.

**PREFERRED QUALIFICATIONS**

Preference may be given to applicants with:

- Ten years or more of experience in environmental protection
- Master’s Degree (or higher) in engineering, biology, ecology, or other environmentally related degree

(CONTINUED ON PAGE 15)
Assistant Branch Chief Continued

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources
Environmental Protection Division
ATTN: Katie Daniels
2 MLK Jr. Drive
Suite 1456, East Tower
Atlanta, GA 30334
JobsAtEPD@dnr.ga.gov

NOTE: This position will remain on the DNR Vacancy Announcement until filled.
Manager 1, Environmental Protection – Clayton County

<table>
<thead>
<tr>
<th>LOCATION</th>
<th>Air Protection Branch</th>
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<tr>
<td>DIVISION</td>
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<td>PAYGRADE</td>
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<tr>
<td>ENTRY SALARY</td>
<td>$52,172.55</td>
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**JOB DESCRIPTION**

This position is located in the Georgia Environmental Protection Division (EPD) – Air Protection Branch – Stationary Source Compliance Program – Chemicals/Minerals Unit (CMU). The incumbent in this position performs first line management duties of considerable difficulty in managing the CMU. Duties include directing the activities of the unit to ensure that stationary sources of air pollution are in compliance with state and federal environmental rules and regulations. This is accomplished primarily through onsite inspections and review of periodic monitoring reports. Additional duties may include performing complex regulatory functions such as monitoring, engineering design review, environmental rules changes, inspection, personnel actions, special projects, investigations, enforcement actions, public participation in the regulatory process, intergovernmental agency coordination, training, program planning, and related tasks. Strong verbal and written communication skills along with excellent customer service skills are essential.

**MINIMUM QUALIFICATIONS**

Bachelor’s degree in Environmental Sciences, Biology, Chemistry, Geology, Engineering (Agricultural, Chemical, Civil, Environmental, Mechanical or Sanitary) or related field from an accredited college or university AND Four years of professional experience in environmental enforcement, environmental health, environmental monitoring, environmental protection or environmental research.

**PREFERRED QUALIFICATIONS**

Preference may be given to applicants with:

- Bachelor’s degree in Chemical, Mechanical, or Environmental Engineering
- Experience with Georgia air quality regulations
- Experience writing or reviewing enforcement documents
- Experience writing or reviewing inspection reports

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources
Environmental Protection Division
ATTN: Katie Daniels
2 MLK Jr. Drive
Suite 1456, East Tower
Atlanta, GA 30334
JobsAtEPD@dnr.ga.gov

**NOTE:** This position will remain on the DNR Vacancy Announcement until filled.

Vacancy Ann # 25-2019  Return to the Vacant Position Listing  Deadline Date 07/02/19
Manager 1, Environmental Protection – Clayton County

<table>
<thead>
<tr>
<th>LOCATION</th>
<th>Air Protection Branch</th>
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<tr>
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<td>JOB CODE</td>
<td>RCM010</td>
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<tr>
<td>PAYGRADE</td>
<td>M</td>
</tr>
<tr>
<td>ENTRY SALARY</td>
<td>$52,172.55</td>
</tr>
</tbody>
</table>

**JOB DESCRIPTION**

This position is located in the Georgia Environmental Protection Division (EPD) – Air Protection Branch – Planning and Support Program – Emissions and Control Strategies Unit. The incumbent in this position will serve as the Unit manager over a group of associates who develop emission inventories for point sources, mobile sources (on-road and non-road), area sources, and fire emissions. Improving the quality of Georgia’s emission inventories is a priority because they are used to inform APB decision-making and strategic planning. Associates in the Unit also work with schools and other entities on federal grant opportunities to reduce emissions from on-road vehicles, non-road vehicles, and construction equipment. These efforts are critical as Georgia strives to reduce ground-level ozone emissions in the Atlanta ozone nonattainment area and seeks to improve air quality statewide. The Unit works collaboratively with a wide range of partners, including U.S. EPA, regional planning commissions, the Georgia Forestry Commission, the Georgia Department of Transportation, railroads, school systems, municipalities, and regulated industry. Good written and verbal communication skills are essential, as well as the ability to effectively manage multiple projects and priorities in a fast-paced environment.

**MINIMUM QUALIFICATIONS**

Bachelor’s degree in Environmental Sciences, Biology, Chemistry, Geology, Engineering (Agricultural, Chemical, Civil, Environmental, Mechanical or Sanitary) or related field from an accredited college or university

AND

Four years of professional experience in environmental enforcement, environmental health, environmental monitoring, environmental protection or environmental research.

**PREFERRED QUALIFICATIONS**

Preference may be given to applicants with:

- Experience developing emission inventories
- Knowledge of EPA rules and guidance related to emission inventory development
- Knowledge of air quality modeling and State Implementation Plan (SIP) requirements
- Knowledge of regulatory and voluntary air pollution control strategies
- Demonstrated ability to effectively administer contracts and/or manage projects
- Demonstrated ability to identify and implement process improvements
- Demonstrated ability to work with multiple partners and stakeholders

(CONTINUED ON PAGE 18)
Manager 1, Environmental Protection Continued

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources
Environmental Protection Division
ATTN: Katie Daniels
2 MLK Jr. Drive
Suite 1456, East Tower
Atlanta, GA 30334
JobsAtEPD@dnr.ga.gov

NOTE: This position will remain on the DNR Vacancy Announcement until filled.
Manager 1, Environmental Protection – Clayton County

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<th>LOCATION</th>
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**JOB DESCRIPTION**
This position is located in the Georgia Environmental Protection Division (EPD) – Air Protection Branch – Stationary Source Compliance Program – Air Toxics Unit (ATU). The incumbent in this position performs first line management duties of considerable difficulty in managing the ATU, which also includes the Risk Management Program. Duties include directing the activities of the unit to ensure that stationary sources of air pollution are in compliance with state and federal environmental rules and regulations. This is accomplished primarily through onsite inspections and review of periodic monitoring reports. Additional duties may include performing complex regulatory functions such as monitoring, engineering design review, environmental rules changes, inspection, personnel actions, special projects, investigations, enforcement actions, public participation in the regulatory process, intergovernmental agency coordination, training, program planning, and related tasks. Strong verbal and written communication skills along with excellent customer service skills are essential.

**MINIMUM QUALIFICATIONS**
Bachelor's degree in Environmental Sciences, Biology, Chemistry, Geology, Engineering (Agricultural, Chemical, Civil, Environmental, Mechanical or Sanitary) or related field from an accredited college or university AND
Four years of professional experience in environmental enforcement, environmental health, environmental monitoring, environmental protection or environmental research.

**PREFERRED QUALIFICATIONS**
Preference may be given to applicants with:
- Bachelor’s degree in Chemical, Mechanical, or Environmental Engineering
- Experience with Georgia air quality regulations
- Experience writing or reviewing enforcement documents
- Experience writing or reviewing inspection reports

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address [highlighted](mailto:JobsAtEPD@dnr.ga.gov) below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources
Environmental Protection Division
ATTN: Katie Daniels
2 MLK Jr. Drive
Suite 1456, East Tower
Atlanta, GA 30334
[JobsAtEPD@dnr.ga.gov](mailto:JobsAtEPD@dnr.ga.gov)

**NOTE:** This position will remain on the DNR Vacancy Announcement until filled.

Vacancy Ann # 25-2019  
**Return to the Vacant Position Listing**  
Deadline Date 07/02/19
Environmental Engineer 1/2/3 – Fulton County

<table>
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<th>LOCATION</th>
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<tr>
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<tr>
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Based on education and experience, the selectee will be hired into one of the above-mentioned job codes.

**JOB DESCRIPTION**

This position is located in the Georgia Environmental Protection Division – Watershed Protection Branch – Industrial Wastewater Compliance Unit. The successful candidate for this position will ensure that industrial wastewater treatment facilities, municipal pretreatment programs and concentrated animal feeding operations are in compliance with applicable water quality rules and regulations; plan, conduct, and document inspections for a wide variety of industrial wastewater treatment facilities; review water quality data including routine monitoring reports; record and track compliance and enforcement data into state and federal databases timely and accurately; provide compliance assistance to the regulated community and the public; respond to citizen water quality complaints; and, when needed, initiate timely and appropriate enforcement action to return a facility to compliance.

**MINIMUM QUALIFICATIONS**

**ETP020 – Environmental Engineer 1**
Bachelor’s degree in Agricultural, Chemical, Civil, Environmental or Civil-Sanitary or Mechanical Engineering from an accredited college or university.

**ETP021 – Environmental Engineer 2**
Bachelor’s degree in Agricultural, Chemical, Civil, Environmental or Civil-Sanitary or Mechanical Engineering from an accredited college or university
AND
One year of experience in professional environmental or sanitary engineering work.

**ETP022 – Environmental Engineer 3**
Bachelor’s degree in Agricultural, Chemical, Civil, Environmental or Civil-Sanitary or Mechanical Engineering from an accredited college or university
AND
Two years of experience in professional environmental or sanitary engineering work.
OR
One year of experience at a level equivalent to an Environmental Engineer 2 (ETP021).

**PREFERRED QUALIFICATIONS**
Preference may be given to applicants with:
- Familiarity with state and federal water quality rules and regulations
- Familiarity with waste-water treatment processes

(CONTINUED ON PAGE 21)
Environmental Engineer 1/2/3 Continued

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources
Environmental Protection Division
ATTN: Katie Daniels
2 MLK Jr. Drive
Suite 1456, East Tower
Atlanta, GA 30334
JobsAtEPD@dnr.ga.gov
**Environmental Engineer 1/2/3 – Fulton County**

<table>
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<tr>
<th>LOCATION</th>
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<td>DIVISION</td>
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<td>ENTRY SALARY</td>
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| JOB CODE     | ETP021                 |
| PAYGRADE     | M                      |
| ENTRY SALARY | $48,163.15             |

| JOB CODE     | ETP022                 |
| PAYGRADE     | N                      |
| ENTRY SALARY | $54,424.36             |

Based on education and experience, the selectee will be hired into one of the above-mentioned job codes.

**JOB DESCRIPTION**

This position is located in the Georgia Environmental Protection Division (EPD) – Land Protection Branch – Hazardous Waste Management Program – Department of Defense Unit. The successful candidate for this position acts primarily as a project manager overseeing investigation and corrective action for soil, groundwater and surface water at assigned Department of Defense facilities. The incumbent will be responsible for conducting regulatory inspections, reviewing permit applications, preparing permits for issuance, and reviewing corrective action documents and plans. The incumbent will be responsible for overall project management and technical oversight at assigned facilities to ensure compliance with applicable rules and laws.

**MINIMUM QUALIFICATIONS**

**ETP020 – Environmental Engineer 1**
Bachelor's degree in Agricultural, Chemical, Civil, Environmental or Civil-Sanitary or Mechanical Engineering from an accredited college or university.

**ETP021 – Environmental Engineer 2**
Bachelor’s degree in Agricultural, Chemical, Civil, Environmental or Civil-Sanitary or Mechanical Engineering from an accredited college or university AND One year of experience in professional environmental or sanitary engineering work.

**ETP022 – Environmental Engineer 3**
Bachelor's degree in Agricultural, Chemical, Civil, Environmental or Civil-Sanitary or Mechanical Engineering from an accredited college or university AND Two years of experience in professional environmental or sanitary engineering work.

OR One year of experience at a level equivalent to an Environmental Engineer 2 (ETP021).

(CONTINUED ON PAGE 23)
**Environmental Engineer 1/2/3 Continued**

**PREPARED QUALIFICATIONS**
Preference may be given to applicants with:
- Experience in Resource Conservation and Recovery Act (RCRA) and/or Comprehensive Environmental Response, Compensation and Liability Act (CERCLA) soil and groundwater cleanups
- Experience in interpreting RCRA and CERCLA laws and regulations
- Experience in interpreting and applying other State and Federal environmental laws and regulations
- Experience in conducting regulatory inspections to ensure compliance with applicable rules and laws
- Demonstrated writing and communication skills

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources
Environmental Protection Division
ATTN: Katie Daniels
2 MLK Jr. Drive
Suite 1456, East Tower
Atlanta, GA 30334
JobsAtEPD@dnr.ga.gov
Environmental Engineer 1/2/3 – Glynn County

<table>
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<tr>
<th>LOCATION</th>
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<tbody>
<tr>
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<tr>
<td>ENTRY SALARY</td>
<td>$54,424.36</td>
</tr>
</tbody>
</table>

Based on education and experience, the selectee will be hired into one of the above mentioned job codes.

JOB DESCRIPTION
This position is located in the Georgia Environmental Protection Division (EPD) – Coastal District Office in Brunswick, Georgia. The successful candidate will be responsible for the following: review engineering plans and specifications for new and existing public water systems and communicate findings to the design engineer and/or owner regarding compliance with pertinent rules and regulations; conduct construction inspections of public water system projects; evaluate engineering and compliance reports; write inspection reports and enforcement documents; interact routinely with the public, regulated community, engineering consultants and other governmental officials; manage and routinely update database information; and review and critique engineering designs, plans and specifications. The ability to clearly articulate technical concepts through verbal and written communications is essential utilizing Microsoft Word and Excel.

MINIMUM QUALIFICATIONS
ETP020 – Environmental Engineer 1
Bachelor's degree in Agricultural, Chemical, Civil, Environmental or Civil-Sanitary or Mechanical Engineering from an accredited college or university.

ETP021 – Environmental Engineer 2
Bachelor's degree in Agricultural, Chemical, Civil, Environmental or Civil-Sanitary or Mechanical Engineering from an accredited college or university
AND
One year of experience in professional environmental or sanitary engineering work.

ETP022 – Environmental Engineer 3
Bachelor’s degree in Agricultural, Chemical, Civil, Environmental or Civil-Sanitary or Mechanical Engineering from an accredited college or university
AND
Two years of experience in professional environmental or sanitary engineering work.
OR
One year of experience at a level equivalent to an Environmental Engineer 2 (ETP021).

(CONTINUED ON PAGE 25)
**Environmental Engineer 1/2/3 Continued**

**PREFERRED QUALIFICATIONS**
Preference may be given to applicants with:
- Experience in governmental regulation and related compliance and enforcement activities
- Experience interacting with the public
- Good communication skills in technical matters
- Ability to complete assignments in an efficient and accurate manner
- Experience reviewing and critiquing drinking water engineering designs, plans and specifications
- Experience with Microsoft Office Suite

**NOTE:** Applicants that previously applied from DNR Vacancy Announcement # 17-2019 are still being considered and do not need to re-apply.

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address [highlighted](mailto:JobsAtEPD@dnr.ga.gov) below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources
Environmental Protection Division
ATTN: Katie Daniels
2 MLK Jr. Drive
Suite 1456, East Tower
Atlanta, GA 30334
JobsAtEPD@dnr.ga.gov

**NOTE:** This position will remain on the DNR Vacancy Announcement until filled.
Geologist 1/2/3 – Fulton County

<table>
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<tbody>
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<td>JOB CODE</td>
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</table>

Based on education and experience, the selectee will be hired into one of the above-mentioned job codes.

**JOB DESCRIPTION**

This position is located in the Georgia Environmental Protection Division (EPD) – Land Protection Branch – Brownfield Unit. The incumbent in this position is responsible for reviewing and approving brownfield corrective action plans, compliance status reports, and other related documents demonstrating prospective purchaser and property eligibility; documenting historical and current site conditions; and describing proposed and completed site investigations and corrective action measures pursuant to the Georgia Brownfield Act (ACT). The incumbent will assist in determining if an applicant and property meet the Act’s qualifying criteria. The incumbent will also be responsible for reviewing brownfield cost certifications in accordance with O.C.G.A. § 48-5-7.6 for property tax abatement. This position will require the incumbent to assist potential brownfield applicants and environmental and real estate professionals in understanding the requirements of the Georgia Brownfield Program. The incumbent will be required to evaluate the fate and transport of contaminants in environmental media to ensure adequate site characterization; feasibility of proposed remediation design; and compliance with approved cleanup standards. The incumbent will need to work in “real-time” to provide technical-level support for environmental remediation and redevelopment projects at the State and Federal levels, including, but not limited to overseeing field investigations and conducting geology reviews. As such, the incumbent is expected to assume project management duties as needed and as assigned. Therefore, the incumbent must be collaborative and solution-oriented; self-motivated; able to work under general to minimum supervision; hardworking; capable of quickly developing an in depth understanding of the nuances of brownfield cleanup and redevelopment; and capable of effectively managing multiple work assignments in order to meet real-time deadlines. Due to the high-profile nature of the Program, strong written and verbal communication skills are required.

**MINIMUM QUALIFICATIONS**

LSP050 – Geologist 1
Bachelor’s degree in Geology, Geologic Sciences or a related field from an accredited college or university.

LSP051 – Geologist 2
Master’s degree in geology from an accredited college or university.

OR
Bachelor's degree in geology, geologic sciences, or a related field from an accredited college or university
AND
Two years of related experience.

OR
One year of experience required at the lower level Geologist 1 (LSP050) or position equivalent.

(CONTINUED ON PAGE 27)
**Geologist 1/2/3 Continued**

**LSP052 – Geologist 3**
Master's degree in geology from an accredited college or university  
**AND**  
One year of related experience.

**OR**
Bachelor's degree in geology, geologic sciences, or a related field from an accredited college or university  
**AND**  
Three years of related experience.

**OR**
One year of experience required at the lower level Geologist 2 (LSP051) or position equivalent.

**PREFERRED QUALIFICATIONS**
Preference may be given to applicants with:

- Experience with conducting environmental investigations pursuant to real estate transactions
- Experience in performing site investigations and correction action pursuant to land-based State and Federal environmental laws and regulations (i.e. GBA, RCRA, CERCLA, HSRA, UST, VRPA)
- Experience with fate and transport modeling
- Experience with investigation and remediation of non-aqueous phase liquids
- Experience managing multiple work assignments in a fast-paced work environment
- Experience with managing and setting work priorities

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address [highlighted] below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources  
Environmental Protection Division  
ATTN: Katie Daniels  
2 MLK Jr. Drive  
Suite 1456, East Tower  
Atlanta, GA 30334  
[JobsAtEPD@dnr.ga.gov](mailto:JobsAtEPD@dnr.ga.gov)
Environmental Compliance Specialist 1/2/3 – Bibb County

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<tr>
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<td>RCP022</td>
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</table>

Based on education and experience, the selectee will be hired into one of the above-mentioned job codes.

JOB DESCRIPTION
This position is located in the Georgia Environmental Protection Division (EPD) – West Central District Office – Macon, GA. This position is responsible for covering an area from Macon, GA to Columbus, GA. The successful candidate will work on a multi-disciplined team ensuring that permitted facilities are operating in compliance with applicable regulations through inspection, interpretation of regulations, evaluation of periodic reports and drafting enforcement documents, when necessary, to remedy noncompliance. The incumbent will also address citizen complaints regarding program specific quality or other issues. This position involves routine interaction with the public, regulated industry, consultants, and other governmental officials; therefore, the ability to clearly articulate technical concepts is essential. The majority of work performed by this position requires the production of written technical documents so good technical writing skills are also essential for this position including the ability to work with Microsoft Word and Excel and various databases.

MINIMUM QUALIFICATIONS

RCP020 – Environmental Compliance Specialist 1
Bachelor's degree in Chemistry, Biology, Physics, Geology or other natural or physical science or engineering field from an accredited college or university.

RCP021 – Environmental Compliance Specialist 2
Bachelor's degree in Chemistry, Biology, Physics, Geology or other natural or physical science or engineering field from an accredited college or university
AND
Two years of professional experience in environmental protection.
OR
One year of experience at a level equivalent to an Environmental Compliance Specialist 1 (RCP020) or position equivalent.

RCP022 – Environmental Compliance Specialist 3
Bachelor's degree in Chemistry, Biology, Physics, Geology or other natural or physical science or engineering field from an accredited college or university
AND
Three years of professional experience in environmental protection.
OR
One year of experience at a level equivalent to an Environmental Compliance Specialist 2 (RCP021) or position equivalent.

(CONTINUED ON PAGE 29)
Environmental Compliance Specialist 1/2/3 (Continued)

PREFERRED QUALIFICATIONS
Preference may be given to applicants with:

- Experience in solid waste management, safe drinking water, wastewater, air quality and/or construction stormwater
- Experience in enforcement and compliance inspections
- Experience in the interpretation and application of state and federal regulations
- Experience in dealing with the public
- Good communication skills in technical matters
- Ability to complete assignments independently in an efficient and accurate manner
- Ability to work with Microsoft Word, Excel and other databases

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources
Environmental Protection Division
ATTN: Katie Daniels
2 MLK Jr. Drive
Suite 1456, East Tower
Atlanta, GA 30334
JobsAtEPD@dnr.ga.gov
*Environmental Compliance Specialist 1/2/3*

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<td>ENTRY SALARY</td>
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*This position will be located in Bartow or Glynn county.*

Based on education and experience, the selectee will be hired into one of the above-mentioned job codes.

**JOB DESCRIPTION**

This position is located in the Georgia Environmental Protection Division (EPD) – Emergency Response Program based out of the Mountain District Office in Cartersville, Georgia or out of the Coastal District Office located in Brunswick, Georgia. The position location could be negotiable in the event the selected candidate’s location is advantageous to accomplishing the Division’s overall objectives. The incumbent in this position will serve as an Emergency Responder with a rotation of eight months performing routine compliance duties as a District Environmental Compliance Specialist followed by an eight-month rotation as an Emergency Responder under Environmental Response Program (ERP) oversight or vice versa. The rotation time between the two is subject to change. Statewide overnight travel may be required periodically.

As a District Environmental Specialist, the incumbent in this position is responsible for conducting compliance inspections (routine, follow-up and complaint) of assigned environmental programs including wastewater treatment, drinking water supply, solid waste, and/or air quality facilities; receiving and investigating assigned program related complaints; initiating and preparing enforcement documents; conducting enforcement conferences; receiving and reviewing monitoring reports for permitted facilities; completing monthly reports; maintaining databases on all assigned permitted facilities; and other duties as assigned.

As an Emergency Responder, the incumbent in this position serves in the Emergency Response Program (ERP) through a variety of roles and assignments that include, but are not limited to:

- Division Duty Officer: while serving in this role, the incumbent will receive, assess and determine an appropriate Division response to a wide-ranging variety of incidents reported across the state.
- State On-Scene Coordinator: while serving in this role, the incumbent will respond to a wide-ranging variety of incidents statewide and represent the Division in coordinating the response activities of entities involved including local, state, and federal agencies, along with private industries and contractors.
- The incumbent in this position may also be required to serve in the State Operations Center during declared emergencies and activations.

The incumbent in this position must be willing to work rotational shifts, routinely be available 24 hours a day, and agree to night, weekend and Holiday assignments. Statewide overnight travel will be required.

*(CONTINUED ON PAGE 31)*
Environmental Compliance Specialist 1/2/3 (Continued)

MINIMUM QUALIFICATIONS
RCP020 – Environmental Compliance Specialist 1
Bachelor’s degree in Chemistry, Biology, Physics, Geology or other natural or physical science or engineering field from an accredited college or university.

RCP021 – Environmental Compliance Specialist 2
Bachelor’s degree in Chemistry, Biology, Physics, Geology or other natural or physical science or engineering field from an accredited college or university
AND
Two years of professional experience in environmental protection.
OR
One year of experience at a level equivalent to an Environmental Compliance Specialist 1 (RCP020) or position equivalent.

RCP022 – Environmental Compliance Specialist 3
Bachelor’s degree in Chemistry, Biology, Physics, Geology or other natural or physical science or engineering field from an accredited college or university
AND
Three years of professional experience in environmental protection.
OR
One year of experience at a level equivalent to an Environmental Compliance Specialist 2 (RCP021) or position equivalent.

PREFERRED QUALIFICATIONS
Preference may be given to applicants with:
• Experience conducting regulatory compliance inspections
• Experience in oil and hazardous materials emergency response operations and/or remediation
• Experience interpreting and enforcing state or federal rules and laws
• Experience managing multi-media environmental regulatory programs including air, water and land
• Strong technical writing and verbal communication skills
• Experience with databases

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources
Environmental Protection Division
ATTN: Katie Daniels
2 MLK Jr. Drive
Suite 1456, East Tower
Atlanta, GA 30334
JobsAtEPD@dnr.ga.gov
*Public Affairs Specialist 1/2/3 – Fulton County*

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<th>LOCATION</th>
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</table>

*Official Title: Planner 1/2/3*

Based on education and experience, the selectee will be hired into one of the above-mentioned job codes.

**JOB DESCRIPTION**

This position is located in the Georgia Environmental Protection Division (EPD) – Director’s Office. The incumbent in this position supports executive staff through assistance with public policy, legal research, and records management. Job duties include publishing public notices of agency rulemaking, reviewing proposed rulemaking documents and finalizing related filings, preparing notes of proceedings at DNR Board meetings, preparing draft responses to requests for records under the Georgia Open Records Act, managing agency records in coordination with the State Records Office, working with executive and program staff to ensure efficient processing of enforcement orders, preparing presentations and talking points for executive staff for a variety of audiences, researching state and federal statutes and regulations as requested by executive staff, monitoring and tracking legislation during the legislative session, and performing other related duties as assigned.

**MINIMUM QUALIFICATIONS**

**GSP050 – Public Affairs Specialist 1**

High school diploma or GED

AND

Completion of 90 quarter hours (60 semester hours) at an accredited college or university.

**GSP051 – Public Affairs Specialist 2**

Bachelor’s degree in a related field from an accredited college or university.

OR

Completion of 90 quarter hours (60 semester hours) at an accredited college or university

AND

Two years of related experience.

OR

One year of experience required at the lower level Planner 1 (GSP050) or position equivalent.

**NOTE:** Related professional experience may substitute for the minimum educational requirement on a year-for-year basis.

(CONTINUED ON PAGE 33)
Public Affairs Specialist 1/2/3 Continued

GSP053 – Public Affairs Specialist 3
Master’s degree in a related field from an accredited college or university.

OR
Bachelor’s degree in a related field from an accredited college or university

AND
Two years of related experience.

OR
Completion of 90 quarter hours (60 semester hours) at an accredited college or university

AND
Four years of related experience.

OR
Two years of experience required at the lower level Planner 2 (GSP051) or position equivalent.

NOTE: Related professional experience may substitute for the minimum educational requirement on a year-for-year basis.

PREFERRED QUALIFICATIONS
Preference may be given to applicants with:

- Demonstrated proficiency in Microsoft Office, including Word, Excel, and PowerPoint
- Strong written and verbal communications skills
- Strong organizational skills
- Experience researching and/or performing assessments of statutes and regulations

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources
Environmental Protection Division
ATTN: Katie Daniels
2 MLK Jr. Drive
Suite 1456, East Tower
Atlanta, GA 30334
JobsAtEPD@dnr.ga.gov