Vacant Position Listing

Please click on the Job Title – Location to learn more about the advertised vacant position

Georgia County & Major City Map ................................................................. 2
Applicant Information .................................................................................. 3
Coastal Resources Division Vacancy ................................................................ 4
  Marine Technician 1 – Glynn County .......................................................... 4
Parks and Historic Resources Division Vacancies ........................................ 5
  Park / Historic Site Manager 1 – Habersham County .................................. 5
  Parks Maintenance Technician 3 – Elbert County ....................................... 6
  General Trades Technician 2 – McIntosh County ........................................ 8
Wildlife Resources Division Vacancies ......................................................... 10
  Fisheries Biologist 2 – Floyd County ......................................................... 10
  Administrative Support 1 – Floyd County ................................................. 11
Environmental Protection Division Vacancies .............................................. 12
  Manager 1, Environmental Protection – Fulton County ............................ 12
  EPD Continuous Recruitment .................................................................... 13
Applicant Information

- Vacancies are open to all qualified applicants. Applicants will be screened for the minimum qualifications listed for each job vacancy. Preference will be given to applicants who, in addition to meeting the minimum qualifications, possess one or more of the listed preferred qualifications, when applicable.
- Employees will be given the opportunity to compete within their division or within central office to transfer to or voluntary demote to a vacant position prior to consideration of applicants from outside of the agency.
- Applications are accepted for announced jobs only.
- To apply for an announced job vacancy, applicants must submit a Department of Natural Resources (DNR) Application for Employment to the individual address listed with each job posting. It is important that applications be sent directly to the contact person and/or locations listed. Applications sent to another location may not be forwarded and may result in applications not being considered.
- Applicants must submit one application for each position being applied for.
- A .pdf version and a Word version of the DNR Application for Employment can be found by visiting the Careers page of the DNR website at [https://gadnr.org/careers](https://gadnr.org/careers).
- If submitting a résumé, please attach the résumé with a completed DNR Application for Employment.
- Please be sure to include the following information on your application; Job Title and Position Number.
- If the minimum qualifications for a job require a college education and you have obtained a degree from a college or university outside the USA, you are required to submit an International Education Evaluation Letter showing your degree is equivalent to one obtained at a college or university in the USA. International Educational Evaluations are accepted from the National Association of Credential Evaluation Services ([www.naces.org/members.htm](http://www.naces.org/members.htm)) or the Association of International Credentials Evaluators ([www.aice-eval.org](http://www.aice-eval.org)).
- Your application must be postmarked no later than the application deadline date noted on the specific job posting. Please note that deadlines will differ by job postings.
- Any offer of full time and part time employment by DNR is conditional upon a background check that is appropriate for the job functions and business necessity. If related criminal records are revealed in the process, the applicant will not be automatically disqualified.
- Information found on publicly posted social media accounts may be examined.
- Current State of Georgia employees transferring to a DNR position, on the same pay grade, will transfer at their existing pay. Current State of Georgia employees transferring to a DNR position, on a higher pay grade, will typically receive a 5% promotion, or go to the job minimum, whichever is greater. Current State of Georgia employees transferring to a DNR position, on a lower pay grade, will typically receive a demotion with a loss in pay.
- All positions listed in this announcement are in the Unclassified Service and will be filled as unclassified positions.
- All qualified applicants will be considered. Hiring locations will contact applicants regarding interviews but due to the volume of applications received not all applicants will be contacted or receive an interview.
- If you need this Vacancy Announcement in an alternate format, please contact the DNR Office of Human Resources at 404.656.7560.
- DNR is a registered participant in the federal work authorization program commonly known as E-Verify. DNR uses this program to verify employment eligibility of individuals hired on or after July 1, 2007. DNR’s E-Verify ID # is 45119, Authorized July 1, 2007.
- The Georgia Department of Natural Resources is an Equal Opportunity Employer.

Additional information on the Georgia Department of Natural Resources Operating Divisions can be located by visiting the below website addresses:

- Coastal Resources Division: [www.CoastalGADNR.org](http://www.CoastalGADNR.org)
- Environmental Protection Division: [www.GeorgiaEPD.org](http://www.GeorgiaEPD.org)
- Historic Preservation Division: [www.GAshpo.org](http://www.GAshpo.org)
- Law Enforcement Division: [www.GADNRLE.org](http://www.GADNRLE.org)
- Parks and Historic Resources Division: [www.GAStateParks.org](http://www.GAStateParks.org)

**NOTE:** Information in this Vacancy Announcement is subject to change.

*Return to the Vacant Position Listing*
Coastal Resources Division Vacancy

Marine Technician 1 – Glynn County

<table>
<thead>
<tr>
<th>LOCATION</th>
<th>CRD Headquarters</th>
</tr>
</thead>
<tbody>
<tr>
<td>DIVISION</td>
<td>Coastal Resources Division</td>
</tr>
<tr>
<td>POSITION #</td>
<td>00099591</td>
</tr>
<tr>
<td>JOB CODE</td>
<td>NRT050</td>
</tr>
<tr>
<td>PAYGRADE</td>
<td>H</td>
</tr>
<tr>
<td>ENTRY SALARY</td>
<td>$29,399.50</td>
</tr>
</tbody>
</table>

**JOB DESCRIPTION**

Under direct supervision, the incumbent in this position will support biological and technical staff during the collection of data used to manage Georgia’s marine fisheries. Primary duties will be conducting interviews with marine recreational anglers for the Access Point Angler Intercept Survey (APAIS) at public access fishing sites throughout coastal Georgia. Responsibilities include: accurately identifying southeastern Atlantic marine finfish; collecting data such as species caught, number kept and released, length and weight measurements; adhering to rigid survey protocols/deadlines; assisting supervisor with data edits and scheduling; assisting the commercial statistics program with data entry and other tasks as needed, participating in other surveys within the Marine Fisheries Division; public outreach and education. A substantial portion of the above will occur during non-traditional work hours, including evenings, weekends, and holidays as well as potentially adverse weather conditions.

**MINIMUM QUALIFICATIONS**

High school diploma or GED

AND

One year (2 semesters) of Biology.

**PREFERRED QUALIFICATIONS**

Preference may be given to applicants with:

- Bachelor’s degree in marine fisheries, marine science, ecology or related field
- Experience conducting surveys (e.g. standardized interviews/questionnaires)
- Experience identifying and/or collecting scientific data for southeastern Atlantic marine fish (e.g. Commercial/recreational fishing industry or research)
- Experience with Microsoft Office products (Word, Excel, Access, etc)
- Current GA DNR employees

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources
Coastal Resources Division
C/O Gale Kennedy
One Conservation Way, Suite 312
Brunswick, GA 31520-8687
CRD.CRDDNR@dnr.ga.gov (Please include the position title in the subject) or Fax: (912) 717-6613

**The Deadline date to apply for this position is 8/24/20**
Parks and Historic Resources Division Vacancies

Park / Historic Site Manager 1 – Habersham County

<table>
<thead>
<tr>
<th>LOCATION</th>
<th>Moccasin Creek State Park</th>
</tr>
</thead>
<tbody>
<tr>
<td>DIVISION</td>
<td>Parks and Historic Resources Division</td>
</tr>
<tr>
<td>POSITION #</td>
<td>00211790</td>
</tr>
<tr>
<td>JOB CODE</td>
<td>NRP012</td>
</tr>
<tr>
<td>PAYGRADE</td>
<td>I</td>
</tr>
<tr>
<td>ENTRY SALARY</td>
<td>$32,418.30</td>
</tr>
</tbody>
</table>

**JOB DESCRIPTION**
Under broad supervision, plans and coordinates activities of a Georgia State Parks facility (state parks, historical sites, golf courses and/or lodges). Organizes processes and develops procedures to manage administrative aspects of park.

**MINIMUM QUALIFICATIONS**
Bachelor's degree from an accredited college or university
AND
One year of full-time supervisory/administrative experience in a State Park, Historic Site, or similar facility with assigned duties in specialized area(s) such as resource management, guest services, administration, programming, security or facilities maintenance.
OR
Associate's degree from an accredited college or university
AND
Three years of full-time experience in a State Park, Historic Site, or similar facility with assigned duties in specialized area(s) such as resource management, guest services, administration, programming, security or facilities maintenance, including one year of supervisory experience.
OR
High school diploma or GED
AND
Five years of full-time experience in a State Park, Historic Site, or similar facility with assigned duties in specialized area(s) such as resource management, guest services, administration, programming, security or facilities maintenance, including one year of supervisory experience.
OR
Two years of experience required as an Assistant Park/Historic Site Manager (NRP011).

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources
Parks and Historic Resources Division
ATTN: Michelle Egan
P.O. Box 1029
Helen, GA  30545
Parks1@dnr.ga.gov

The Deadline date to apply for this position is 8/24/2020

Return to the Vacant Position Listing
### Parks Maintenance Technician 3 – Elbert County

<table>
<thead>
<tr>
<th>LOCATION</th>
<th>Richard B. Russell State Park</th>
</tr>
</thead>
<tbody>
<tr>
<td>DIVISION</td>
<td>Parks and Historic Resources Division</td>
</tr>
<tr>
<td>POSITION #</td>
<td>00098882</td>
</tr>
<tr>
<td>JOB CODE</td>
<td>NRT032</td>
</tr>
<tr>
<td>PAYGRADE</td>
<td>G</td>
</tr>
<tr>
<td>ENTRY SALARY</td>
<td>$26,672.14</td>
</tr>
</tbody>
</table>

**JOB DESCRIPTION**

Under general supervision, plans and/or implements the maintenance programs for parks, museums, recreation facilities, or golf courses. May assist in management of park facilities.

**Primary Duties & Responsibilities:**

- Performs job responsibilities with minimal supervision
- Serves as job expert or organization resource in assigned areas
- Supervises and plans work of assigned staff
- Assists in provision of park programs and recreation activities
- Assists with fertilization and application of herbicides and other necessary treatment programs
- Assists with landscaping, planting, and erosion control
- Collects fees, directs traffic as required
- Maintain inventory; keep related records in accordance with the applicable policies and procedures
- Makes recommendations and initiates repairs, maintenance, and/or renovations of structures, grounds, facilities, roads, and other physical features of area
- Performs various maintenance responsibilities of campsites, cabins, shelters, water systems and all park buildings
- Prepares and maintains a maintenance schedule
- Provides assistance to park/golf course guests as needed
- Repairs and maintains motorized and mechanical equipment and all other equipment as necessary

**MINIMUM QUALIFICATIONS**

Vocational/Technical degree in a related field from an accredited college

AND

One year of experience in a related area.

OR

High school diploma or GED

AND

Two years of experience in general building, park or golf course maintenance that involved general repairs, building maintenance and ground maintenance.

OR

One year of experience required at the lower level Parks Maintenance Technician 2 (NRT031) or position equivalent.

*(CONTINUED ON PAGE 7)*
**Parks Maintenance Technician 3**

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources
Parks and Historic Resources Division
ATTN: Denise White
1463 Knox Chapel Rd.
Social Circle, GA  30025
Parks4@dnr.ga.gov

---

The Deadline date to apply for this position is 8/26/20
General Trades Technician 2 – McIntosh County

LOCATION
Fort King George State Historic Site

DIVISION
Parks and Historic Resources Division

POSITION #
00099051

JOB DESCRIPTION
Under general supervision, performs a variety of semiskilled and skilled building trades work in the repair, maintenance or construction of state buildings and related structures. Installs and maintains security, climate control and other facilities systems.

Primary Duties & Responsibilities
- Assembles, installs and/or repairs wiring, electrical and electronic components, pipe systems and plumbing, machinery and equipment
- Diagnoses and corrects mechanical and structural problems, check blueprints, repair manuals and parts catalogs
- Ensures all maintenance conforms to quality standards and designated timeliness
- Handles hazardous materials according to laws and regulations
- Installs, maintains, evaluates and repairs any components of the systems
- Operates plant equipment and building automation systems
- Operates trade related tools and equipment; maintains/assists an accurate inventory of all materials and equipment
- Performs basic and skilled painting, carpentry and roofing tasks
- Performs general maintenance and repair work on facilities and equipment
- Performs routine preventive maintenance to ensure that machines operate smoothly, efficiently and physical condition of buildings does not deteriorate
- Read, utilizes blueprints, plans, drawings and sketches to determine the work to be performed and resources required
- Renovates or builds additions to existing facilities
- Repairs and performs maintenance on plumbing fixtures, lighting, air vents and air conditioning units and facilities
- Wears safety equipment and observes all safety practices and regulations

MINIMUM QUALIFICATIONS
High school diploma or GED
AND
Two years of experience in building repairs and maintenance or in the specific area of assignment.
OR
One year of experience at the lower level General Trades Technician 1 (FET030) or position equivalent.

NOTE: Some positions may require area specific certifications/licenses.
General Trades Technician 2 Continued

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources
Parks and Historic Resources Division
ATTN: Sandra Harris
One Conservation Way
Brunswick, GA 31520
Parks2@dnr.ga.gov

The Deadline date to apply for this position is 8/26/20
Wildlife Resources Division Vacancies

Fisheries Biologist 2 – Floyd County

<table>
<thead>
<tr>
<th>LOCATION</th>
<th>Armuchee Regional Fisheries Office</th>
</tr>
</thead>
<tbody>
<tr>
<td>DIVISION</td>
<td>Wildlife Resources Division</td>
</tr>
<tr>
<td>POSITION #</td>
<td>00100219</td>
</tr>
<tr>
<td>JOB CODE</td>
<td>NRP071</td>
</tr>
<tr>
<td>PAYGRADE</td>
<td>K</td>
</tr>
<tr>
<td>ENTRY SALARY</td>
<td>$43,063.23</td>
</tr>
</tbody>
</table>

**JOB DESCRIPTION**

Under general supervision designs and manages research and survey projects and public waters management and Public Fishing Area activities designed to protect, evaluate, and/or improve fish habitat and/or sport fisheries of streams and lakes. Critically reviews project plans, technical documents, and environmental assessments for fisheries impacts, and makes recommendations for preventing or mitigating adverse impacts and improving fish populations or fisheries. Provides technical fisheries management assistance to individuals, corporations, and government agencies. Supervises and administers purchasing, budgeting, inventory control, and report preparations associated with state and federally-funded projects to comply with laws, rules and contractual agreements.

**MINIMUM QUALIFICATIONS**

Master's degree in Biology or a related field from an accredited college or university  
OR
Bachelor's degree in Biology or a related field from an accredited college or university  
AND
One year of related experience.  
OR
One year of experience required at the lower level Fisheries Biologist 1, (NRP070) or position equivalent.

**PREFERRED QUALIFICATIONS**

Preference may be given to:
- Applicants with experience in warmwater fisheries management
- Current DNR/WRD employees

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources  
Office of Human Resources  
ATTN: Connie Hopkins  
2067 US Hwy, 278, SE  
Social Circle, GA  30025  
Connie.Hopkins@dnr.ga.gov

The Deadline date to apply for this position is 9/2/20
Administrative Support 1 – Floyd County

LOCATION Region 1 – Game Management -Armuchee
DIVISION Wildlife Resources Division
POSITION # 00213304 JOB CODE GSS080 PAYGRADE C ENTRY SALARY $20,904.00

JOB DESCRIPTION
This position serves as receptionist for a region office; receives and routes calls; greets visitors; responds to routine questions about hunting, WMAs, shooting ranges, nuisance wildlife issues or routes to appropriate personnel; provides information by telephone, written correspondence and in person; provides clerical support to the Admin Assistant 3 and Region Supervisor including typing, filing, ordering supplies, sorting mail, data entry/maintenance, copying/distributing documents, record-keeping, and filing; supports office and field staff with clerical and secretarial assistance; assists Admin Assistant 3 with functional responsibilities as directed; responsible for preparing field trial permits; issues horse trail permits and reconciles funds for permits; data entry for monthly WMA reports and Nuisance abatement; maintains files for special permits, horse trails permits, field trials, monthly reports, and phone logs.

MINIMUM QUALIFICATIONS
High school diploma or GED
AND
Ability to perform basic office functions and computer related duties.

PREFERRED QUALIFICATIONS
Preference may be given to applicants with experience:
• Working for Wildlife Resource Division or related Organization
• Working with Microsoft Office Suite
• In Accounting or other Administrative Duties

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources
Wildlife Resources Division
Contact: Connie Hopkins
2067 US Hwy 278, SE
Social Circle, Ga 30025
Connie.hopkins@dnr.ga.gov

The Deadline date to apply for this position is 8/25/20

Return to the Vacant Position Listing
Environmental Protection Division Vacancies

Manager 1, Environmental Protection – Fulton County

<table>
<thead>
<tr>
<th>LOCATION</th>
<th>Land Protection Branch</th>
</tr>
</thead>
<tbody>
<tr>
<td>DIVISION</td>
<td>Environmental Protection Division</td>
</tr>
<tr>
<td>POSITION #</td>
<td>00100986</td>
</tr>
<tr>
<td>JOB CODE</td>
<td>RCM010</td>
</tr>
<tr>
<td>PAYGRADE</td>
<td>M</td>
</tr>
<tr>
<td>ENTRY SALARY</td>
<td>$52,172.55</td>
</tr>
</tbody>
</table>

JOB DESCRIPTION
This position is located in the Georgia Environmental Protection Division (EPD) Land Protection Branch – Response and Remediation Unit. The incumbent in this position manages the Voluntary Remediation Unit (VRU) of the Response and Remediation Program (RRP). Under limited supervision of the RRP Program Manager, the manager directs the activities of environmental engineers and geologists performing complex regulatory functions in overseeing the investigation and cleanup of contaminated sites enrolled in the Voluntary Remediation Program, including all aspects of compliance, enforcement, and technical oversight. The manager acts as a subject area technical expert and routinely provides leadership, guidance, and training in meetings with staff and interested parties regarding compliance with environmental laws, rules, and policies. The manager will be involved in the development, interpretation, implementation, and enforcement of federal and state regulations, policies, guidance and procedures (including HSRA, VRPA, UECA, and GBA).

MINIMUM QUALIFICATIONS
Bachelor's degree in Environmental Sciences, Biology, Chemistry, Geology, Engineering (Agricultural, Chemical, Civil, Environmental, Mechanical or Sanitary) or related field from an accredited college or university AND
Four years of professional experience in environmental enforcement, environmental health, environmental monitoring, environmental protection or environmental research.

NOTE: An equivalent combination of education and job specific experience that provided the knowledge, experience and competencies required to successfully perform the job at the level listed may be substituted on a year-over-year basis for a maximum of two year non-managerial/supervisory experience.

PREFERRED QUALIFICATIONS
Preference may be given to applicants with:
- Experience in hazardous site characterization, corrective action and enforcement
- Experience in the interpretation and implementation of applicable state and federal regulations
- Excellent verbal and written communication skills
- Comfortable in interacting with the public and in supervising professional staff
- Experience in developing policies and procedures and in process improvement
- Experience with principles of Risk-Based Corrective Action. Examples include exposure pathway assessment, contaminant fate-and-transport modeling, statistical methods for exposure assessment, and the use of engineering / institutional controls

Application Instructions:
Applications must be received through Team Georgia Careers at http://team.georgia.gov/careers/. Click “Search Jobs” and enter job number REG0220 in the keyword search box or click here.

The Deadline date to apply for this position is 9/1/20

Return to the Vacant Position Listing
EPD Continuous Recruitment

Environmental Protection Division (EPD) continuously recruits for Environmental Engineers, Environmental Compliance Specialists, Geologists and Lab Scientists. For more information on positions and to apply, click here. Current opportunities include the following:

ENVIRONMENTAL ENGINEER
- Air Protection Branch / Chemical Minerals Unit / Clayton County, Atlanta
- Air Protection Branch / Chemical Permitting Unit / Clayton County, Atlanta
- Air Protection Branch / Nitrogen Oxides Unit / Clayton County, Atlanta
- Air Protection Branch / Planning & Regulatory Development Unit / Clayton County, Atlanta
- Watershed Protection Branch / Safe Dams Unit / Fulton County, Atlanta
- Watershed Protection Branch / Drinking Water Compliance Unit / Fulton County, Atlanta
- Land Protection Branch / Solid Waste Management Unit / Clayton County, Atlanta

ENVIRONMENTAL COMPLIANCE SPECIALIST
- Air Protection Branch / Radioactive Materials Unit / Clayton County, Atlanta
- Air Protection Branch / Compliance Unit / Clayton County, Atlanta
- Watershed Protection Branch / Drinking Water Inspection Unit / Fulton County, Atlanta
- Land Protection Branch / Underground Storage Tank Management Unit / Clayton County, Atlanta
- Land Protection Branch / Generator Compliance Unit / Fulton County, Atlanta
- Land Protection Branch / Tire Management Unit / Clayton County, Atlanta
- District Office / Mountain / Bartow County, Cartersville
- District Office (Emergency Response Team) / Coastal / Glynn County, Brunswick
- District Office / Mountain / Fulton County, Atlanta
- District Office / Mountain / Fulton County, Atlanta (Temp Position)
- District Office / East Central / Richmond County, Augusta (Temp Position)

GEOLOGIST
- Land Protection Branch / Remedial Sites Unit 3 / Fulton County, Atlanta
- Land Protection Branch / Corrective Action Unit 1 / Clayton County, Atlanta

LABORATORY SCIENTIST
- Laboratory Operations / Gwinnett County, Norcross

Applicants need not apply to each specific vacancy listed above. By applying to a specific job title and branch, you are applying to a pool and you will be considered for all vacancies within that job series in the specified branch. Candidates who meet minimum entry qualifications will be contacted further with specific job information.

Return to the Vacant Position Listing