GEORGIA
DEPARTMENT OF NATURAL RESOURCES

VACANCY ANNOUNCEMENT

Vacant Position Listing

Please click on the Job Title – Location to learn more about the advertised vacant position

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Applicant Information

- Vacancies are open to all qualified applicants. Applicants will be screened for the minimum qualifications listed for each job vacancy. Preference will be given to applicants who, in addition to meeting the minimum qualifications, possess one or more of the listed preferred qualifications, when applicable.
- Employees will be given the opportunity to compete within their division or within central office to transfer to or voluntary demote to a vacant position prior to consideration of applicants from outside of the agency.
- Applications are accepted for announced jobs only.
- To apply for an announced job vacancy, applicants must submit a Department of Natural Resources (DNR) Application for Employment to the individual address listed with each job posting. It is important that applications be sent directly to the contact person and/or locations listed. Applications sent to another location may not be forwarded and may result in applications not being considered.
- Applicants must submit one application for each position being applied for.
- A .pdf version and a Word version of the DNR Application for Employment can be found by visiting the Careers page of the DNR website at https://gadnr.org/careers.
- If submitting a résumé, please attach the résumé with a completed DNR Application for Employment.
- Please be sure to include the following information on your application; Job Title and Position Number.
- If the minimum qualifications for a job require a college education and you have obtained a degree from a college or university outside the USA, you are required to submit an International Education Evaluation Letter showing your degree is equivalent to one obtained at a college or university in the USA. International Educational Evaluations are accepted from the National Association of Credential Evaluation Services (www.naces.org/members.htm) or the Association of International Credentials Evaluators (www.aice-eval.org).
- Your application must be postmarked no later than the application deadline date noted on the specific job posting. Please note that deadlines will differ by job postings.
- Any offer of full time and part time employment by DNR is conditional upon a background check that is appropriate for the job functions and business necessity. If related criminal records are revealed in the process, the applicant will not be automatically disqualified.
- Information found on publicly posted social media accounts may be examined.
- Current State of Georgia employees transferring to a DNR position, on the same pay grade, will transfer at their existing pay. Current State of Georgia employees transferring to a DNR position, on a higher pay grade, will typically receive a 5% promotion, or go to the job minimum, whichever is greater. Current State of Georgia employees transferring to a DNR position, on a lower pay grade, will typically receive a demotion with a loss in pay.
- All positions listed in this announcement are in the Unclassified Service and will be filled as unclassified positions.
- All qualified applicants will be considered. Hiring locations will contact applicants regarding interviews but due to the volume of applications received not all applicants will be contacted or receive an interview.
- If you need this Vacancy Announcement in an alternate format, please contact the DNR Office of Human Resources at 404.656.7560.
- DNR is a registered participant in the federal work authorization program commonly known as E-Verify. DNR uses this program to verify employment eligibility of individuals hired on or after July 1, 2007. DNR’s E-Verify ID # is 45119, Authorized July 1, 2007.
- The Georgia Department of Natural Resources is an Equal Opportunity Employer.

Additional information on the Georgia Department of Natural Resources Operating Divisions can be located by visiting the below website addresses:

Coastal Resources Division  www.CoastalGADNR.org
Environmental Protection Division  www.GeorgiaEPD.org
Historic Preservation Division  www.GAshpo.org
Law Enforcement Division  www.GADNRLE.org
Parks and Historic Resources Division  www.GAStateParks.org
Wildlife Resources Division  www.GeorgiaWildlife.org

NOTE: Information in this Vacancy Announcement is subject to change.

Return to the Vacant Position Listing
Coastal Resources Division Vacancy
Manager, Business Operations – Glynn County

LOCATION
CRD Headquarters

DIVISION
Coastal Resources Division

POSITION #
00099570

JOB CODE
GSM010

PAYGRADE
L

ENTRY SALARY
$42,622.26

JOB DESCRIPTION
Under broad supervision, plans administers and controls the budget for the Coastal Resources Division. In addition, insures compliance with rules, regulation, and policies related to routine purchasing and management of the fiscal resources and physical assets. This position supervises the division’s purchasing staff.

MINIMUM QUALIFICATIONS
Bachelor's degree in a related field from an accredited college or university
AND
Two years of experience managing professional level staff.
OR
Six years of related professional experience
AND
Two years managing professional level staff.

NOTE: An equivalent combination of education and job specific experience that provided the knowledge, experience and competencies required to successfully perform the job at the level listed may be substituted on a year-over-year basis.

PREFERRED QUALIFICATIONS
Preference may be given to applicants with:
• Demonstrated experience in planning, administering and controlling a budget for a state agency
• Demonstrated experience in managing fiscal resources and physical assets
• Demonstrated experience using software such as Team Georgia, AssetsWorks, and PeopleSoft
• Demonstrated experience in supervising subordinates
• Experience that has resulted in knowledge of Georgia DNR and the functions of various state agencies

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources
Coastal Resources Division
C/O Gale Kennedy
One Conservation Way, Suite 312
Brunswick, GA 31520-8687
CRD.CRDDNR@dnr.ga.gov (Please include the position title in the subject) or Fax: (912) 717-6613

The Deadline date to apply for this position is 4/9/2020
# Marine Technician 1 – Glynn County

<table>
<thead>
<tr>
<th>LOCATION</th>
<th>CRD Headquarters</th>
</tr>
</thead>
<tbody>
<tr>
<td>DIVISION</td>
<td>Coastal Resources Division</td>
</tr>
<tr>
<td>POSITION #</td>
<td>00099650</td>
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<tr>
<td>JOB CODE</td>
<td>NRT050</td>
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<tr>
<td>PAYGRADE</td>
<td>H</td>
</tr>
<tr>
<td>ENTRY SALARY</td>
<td>$29,399.50</td>
</tr>
</tbody>
</table>

## JOB DESCRIPTION
Under direct supervision of the Marine Biologist 2 for the Shellfish & Water Quality Program of the Coastal Resources Division, will use sanitary techniques to collect water quality samples from coastal beaches and rivers to be tested for bacterial contamination. Under direct supervision may be required to conduct basic laboratory techniques for the bacterial analysis of estuarine water samples. Will be required to launch and trailer vessels, navigate coastal waterways, perform light maintenance on vehicles and vessels, enter data and interact with the public. May work in inclement weather, on weekends and evening as necessary.

## MINIMUM QUALIFICATIONS
High school diploma or GED
AND
One year (2 semesters) of Biology.

## PREFERRED QUALIFICATIONS
Preference may be given to applicants with:
- Experience with field collection of water quality samples
- Knowledge of coastal Georgia waterways and navigation experience
- Experience with vessel operations and general maintenance
- Experience using Microsoft Access and Excel software for data management
- Experience with basic laboratory techniques for the analysis of estuarine water samples

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources  
Coastal Resources Division  
C/O Gale Kennedy  
One Conservation Way, Suite 312  
Brunswick, GA 31520-8687  
CRD.CRDDNR@dnr.ga.gov (Please include the position title in the subject) or Fax: (912) 717-6613

The Deadline date to apply for this position is 4/14/20
Law Enforcement Division Vacancy

Game Warden 1

<table>
<thead>
<tr>
<th>LOCATION</th>
<th>Statewide</th>
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</thead>
<tbody>
<tr>
<td>DIVISION</td>
<td>Law Enforcement Division</td>
</tr>
<tr>
<td>POSITION #</td>
<td>Multiple</td>
</tr>
<tr>
<td>JOB CODE</td>
<td>PSP040</td>
</tr>
</tbody>
</table>

**JOB DESCRIPTION**
Under supervision, interprets and enforces the state laws, rules and regulations provided for the conservation and protection of natural resources. This is the entry/training level of the Game Warden job series.

**MINIMUM QUALIFICATIONS**
Associates / Technical degree from an accredited college or university.

OR
Completion of equivalent coursework (90 quarter hours or 60 semester hours) from an accredited college or university.

NOTE: Certificates and/or accumulated hours from a technical college, without an Associate’s degree, do not qualify.

NOTE: Applicants must be at least 21 years of age and meet all requirements for P.O.S.T. certification.

In addition to the above minimum qualifications:
Applicants who are not POST Certified must pass the POST Entrance Exam to be considered for a Game Warden position. A copy of the test scores must be included with the application when applying for a Game Warden position.


Applicants who are POST Certified must provide a copy of their POST Certification Certificate when applying for a Game Warden position.

**LEGAL REQUIREMENTS**
Applicants must:
- Be at least 21 years of age
- Be a citizen of the United States
- Be eligible to obtain a valid Georgia Driver’s License at the time of appointment

**MEDICAL STANDARDS**
Vision
Minimum distant vision of 20/60 correctable to 20/40 in each eye.

Hearing
Hearing loss not greater than 24dBA average of 500, 1000 and 2000 frequencies in the better ear.

(CONTINUED ON PAGE 7)
PREFERRED QUALIFICATIONS
Preference may be given to:

- Applicants who are currently POST Certified.
- Applicants who already possess experience and knowledge in the areas of hunting, fishing, boating and other related outdoor activities.
- Applicants with an Associate’s degree, or higher, with a major in a related field such as Wildlife Management, Criminal Justice, Natural Science or Forestry.

Applicants must complete the DNR POST Certified Position Application for Employment (located at www.gadnr.org/careers) and submit it along with their current POST Certification Certificate (if applicable) or a copy of their POST Entrance Exam results to the following address:

DNR Training Academy  
ATTN: Game Warden Employment  
1000 Indian Springs Drive  
Forsyth, GA 31029

NOTE: The deadline to submit applications is May 31, 2020.  
Applications must be postmarked on or before May 31, 2020. Applications postmarked after May 31, 2020 will not be considered. Conditional Offers of Employment for the 35th Game Warden Academy will not begin until October 2020. The effective hire date will be January 2021.
Parks and Historic Resources Division Vacancies

Curator / Preservationist 3 – Rockdale County

<table>
<thead>
<tr>
<th>LOCATION</th>
<th>Panola Mountain State Park</th>
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<tbody>
<tr>
<td>DIVISION</td>
<td>Parks, Recreation &amp; Historic Sites Division</td>
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<tr>
<td>POSITION #</td>
<td>00098663</td>
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<tr>
<td>JOB CODE</td>
<td>NRP032</td>
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<tr>
<td>PAYGRADE</td>
<td>J</td>
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<tr>
<td>ENTRY SALARY</td>
<td>$35,569.36</td>
</tr>
</tbody>
</table>

JOB DESCRIPTION
Serves as a Section 106 Review and Compliance Archaeologist. Reviews Section 106 compliance documentation in accordance with federal laws and regulations regarding eligibility and effects to archaeological resources. Provides technical and planning assistance for federal and state projects. Attends technical assistance meetings. Advises agencies on legal responsibilities under Federal and State preservation laws; responds to inquiries and provides guidance, clarification and recommendations concerning historic preservation compliance with Section 106 of the National Historic Preservation Act of 1966.

MINIMUM QUALIFICATIONS
Bachelor’s degree in natural resource management, environmental science, historical preservation or a closely related field from an accredited college or university
AND
One year of experience in a directly related field.
OR
Two years of experience required at the lower level Curator/Preservationist 2 (NRP031) or position equivalent.

PREFERRED QUALIFICATIONS
Preference may be given to applicants who possess a Master’s degree in Anthropology/Archaeology or a related field and two (2) or more of the following:

- Meet the Secretary of Interior’s Standards for archaeology
- Completion of an Archaeological Field School
- Familiarity with Section 106 and/or federal preservation laws concerning archaeology
- Demonstrated ability to work effectively with other cultural resource professionals as part of a multi-disciplinary team
- Demonstrated ability to communicate effectively with the general public

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources
Parks, Recreation and Historic Sites Division
ATTN: Jennifer Bedell
2610 GA Hwy 155, SW
Stockbridge, GA 30281
Jennifer.Bedell@dnr.ga.gov

The Deadline date to apply for this position is 4/14/20

Return to the Vacant Position Listing
**Park / Historic Site Manager 2 – Tattnall County**

<table>
<thead>
<tr>
<th>LOCATION</th>
<th>Gordonia Alatamaha State Park</th>
</tr>
</thead>
<tbody>
<tr>
<td>DIVISION</td>
<td>Parks and Historic Resources Division</td>
</tr>
<tr>
<td>POSITION #</td>
<td>00099063</td>
</tr>
<tr>
<td>JOB CODE</td>
<td>NRP013</td>
</tr>
<tr>
<td>PAYGRADE</td>
<td>J</td>
</tr>
<tr>
<td>ENTRY SALARY</td>
<td>$35,569.36</td>
</tr>
</tbody>
</table>

**JOB DESCRIPTION**

Under limited supervision, plans, directs, manages, or coordinates activities of a Georgia State Parks facility (state parks, historical sites, golf courses and/or lodges). Organizes processes and develops procedures to manage administrative aspects of park. Responsible for the management of staff, budget and revenue.

**Primary Duties & Responsibilities:**
- Supervises and plans work of assigned staff
- Answers inquiries pertaining to policies and services, and resolves occupants' complaints
- Collects payments and records data pertaining to funds and expenditures
- Coordinates activities and resolves complex problems
- Coordinates use of facilities with internal and external consumers
- Ensures Site security and visitor/associate safety
- Implements and evaluates cash management procedures
- Manages the recruitment of volunteers
- Markets and implements an ongoing program of interpretation, outdoor recreation and public relations
- Observes and monitors to ensure efficient operations and adherence to facility's policies and procedures
- Oversees generation of revenue from multiple sources
- Oversees the management of the facilities
- Prepares budget requests and maintains the budget through effective budgeting decisions
- Provides a comprehensive program of educational opportunities for the benefit of site visitors
- Reviews and prepares all reports, documents and information for the operation of a facility

**MINIMUM QUALIFICATIONS**

Bachelor's degree from an accredited college or university

AND

Two years of full-time supervisory experience in a State Park, Historic Site, or similar facility with assigned duties in specialized area(s) such as resource management, guest services, administration, programming, security or facilities maintenance.

OR

Associate's degree from an accredited college or university

AND

Four years of full-time experience in a State Park, Historic Site, or similar facility with assigned duties in specialized area(s) such as resource management, guest services, administration, programming, security or facilities maintenance, including two years of supervisory experience.

OR

High school diploma or GED

AND

*(CONTINUED ON PAGE 10)*
**Park/Historic Site Manager 2 Continued**

Six years of full-time experience in a State Park, Historic Site, or similar facility with assigned duties in specialized area(s) such as resource management, guest services, administration, programming, security or facilities maintenance, including two years of supervisory experience.

OR

Three years of experience required as an Assistant Park/Historic Site Manager (NRP011).

OR

One year of experience required as a Park/Historic Site Manager 1 (NRP012).

**NOTE:** The selected candidate must reside in housing provided. If not currently residing in DNR housing, the selected candidate will be required to pay 100% of residence utilities.

**NOTE:** Applicants that previously applied for this position with a deadline date of 3/5/20 are still being considered and do not need to re-apply.

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources
Parks, Recreation and Historic Sites Division
ATTN: Nancy Jacobs
1 Conservation Way
Brunswick, Ga 31520
Parks2@dnr.ga.gov

**The Deadline date to apply for this position is 4/7/20**
*Lodge Manager – White County*

<table>
<thead>
<tr>
<th>LOCATION</th>
<th>Smithgall Woods</th>
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<td>DIVISION</td>
<td>Parks &amp; Historic Resources Division</td>
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<tr>
<td>POSITION #</td>
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<tr>
<td>JOB CODE</td>
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<tr>
<td>PAYGRADE</td>
<td>H</td>
</tr>
<tr>
<td>ENTRY SALARY</td>
<td>$30,869.47</td>
</tr>
</tbody>
</table>

*Official Title: Park/Historic Site Assistant Manager*

**JOB DESCRIPTION**

Under supervision of the General Manager, the Smithgall Woods Assistant Manager (Lodge Manager) plans, directs, manages, or coordinates activities of the Smithgall Woods Cottages. Responsible for the management of staff, budget and revenue (Profit & Loss).

**Primary Duties & Responsibilities:**
- Manages the park reservation system, sets up Online Travel Agent accounts and merges the two daily
- Supervises and plans work of assigned housekeeping staff
- Answers inquiries pertaining to policies and services, and resolves occupants’ complaints
- Coordinates activities, weddings and corporate events and resolves complex problems
- Coordinates use of facilities with internal and external consumers
- Ensures site security and visitor/associate safety including building inspections and basic maintenance
- Oversees the management of the facilities
- Reviews and prepares all reports, documents and information for the operation of a facility
- Orders all supplies and weekly, monthly services as needed to support cottage facilities

**MINIMUM QUALIFICATIONS**

Bachelor’s degree from an accredited four-year college or university.

OR

Associate degree from an accredited college or university

AND

Two years of full-time experience in a State Park, Historic Site or similar facility with assigned duties in specialized area(s) such as visitor’s service, security or facilities maintenance.

OR

High School Diploma or GED

AND

Three years of full-time experience in a State Park, Historic Site or similar facility with assigned duties in specialized area(s) such as visitor’s service, security or facilities maintenance.

**NOTE:** The selected candidate must reside in housing provided. If not currently residing in DNR housing, the selected candidate will be required to pay 100% of residence utilities.

**NOTE:** Applicants that previously applied for this position with a deadline dates of 3/20/20 are still being considered and do not need to re-apply.

*(CONTINUED ON PAGE 12)*
Park/Historic Site Assistant Manager Continued

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources
Parks, Recreation and Historic Sites Division
ATTN: Will Wagner
61 Tsalaki Trail
Helen, GA 30545
william.wagner@dnr.ga.gov

The Deadline date to apply for this position is 4/17/20
Park / Historic Site Assistant Manager – Chattoga County

**LOCATION**
James H. Floyd State Park

**DIVISION**
Parks & Historic Resources Division

**POSITION #**
00098789  **JOB CODE**
NRP011  **PAYGRADE**
H  **ENTRY SALARY**
$29,399.00

**JOB DESCRIPTION**
Under general supervision, plans and coordinates activities of a Georgia State Parks facility (state parks, historical sites, golf courses and/or lodges). Organizes processes and develops procedures to manage administrative aspects of park. This is the entry/training level of the Parks Facilities Management job series. Directs subordinate supervisors and staff.

**Primary Duties & Responsibilities:**
- Answers inquiries pertaining to policies and services, and resolves occupants' complaints
- Collects payments and records data pertaining to funds and expenditures
- Coordinates activities and resolves problems
- Develops and implements a diverse and ongoing series of educational programs, workshops and special events
- Develops and maintains a program of protection and security for site visitors and facilities according to established procedures
- Ensures the safety and security of the site
- Maintains and manages facilities
- Markets and implements an ongoing program of interpretation, outdoor recreation, golf and public relations
- Observes and monitors to ensure efficient operations and adherence to facility's policies and procedures
- Oversees collection of all monies received for registrations, retail merchandise sales, or equipment/lodging rentals
- Oversees the ground maintenance
- Protects the natural, cultural, historical resources of the site
- Supervises assigned staff

**MINIMUM QUALIFICATIONS**
Bachelor’s degree from an accredited four-year college or university.

**OR**
Associate degree from an accredited college or university

**AND**
Two years of full-time experience in a State Park, Historic Site or similar facility with assigned duties in specialized area(s) such as visitor’s service, security or facilities maintenance.

**OR**
High School Diploma or GED

**AND**
Three years of full-time experience in a State Park, Historic Site or similar facility with assigned duties in specialized area(s) such as visitor’s service, security or facilities maintenance.

*(CONTINUED ON PAGE 14)*
Park/Historic Site Assistant Manager Continued

NOTE: The selected candidate must reside in housing provided. If not currently residing in DNR housing, the selected candidate will be required to pay 100% of residence utilities.

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources
Parks, Recreation and Historic Sites Division
ATTN: Michelle Egan
P.O. Box 1029
Helen, GA 30545
Parks1@dnr.ga.gov

The Deadline date to apply for this position is 4/15/20
Park / Historic Site Assistant Manager – Monroe County

<table>
<thead>
<tr>
<th>LOCATION</th>
<th>High Falls State Park</th>
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<tbody>
<tr>
<td>DIVISION</td>
<td>Parks &amp; Historic Resources Division</td>
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<tr>
<td>POSITION #</td>
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<td>JOB CODE</td>
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<td>PAYGRADE</td>
<td>H</td>
</tr>
<tr>
<td>ENTRY SALARY</td>
<td>$30,869.47</td>
</tr>
</tbody>
</table>

**JOB DESCRIPTION**
This position is the Resource Management position at High Falls State Park. This position is responsible for all High Falls lake related inquiries: permit applications, property inspections, and contacting the appropriate organization for applicable construction standards.

**MINIMUM QUALIFICATIONS**
Bachelor’s degree from an accredited four-year college or university.

**OR**
Associate degree from an accredited college or university

AND
Two years of full-time experience in a State Park, Historic Site or similar facility with assigned duties in specialized area(s) such as visitor’s service, security or facilities maintenance.

**OR**
High School Diploma or GED

AND
Three years of full-time experience in a State Park, Historic Site or similar facility with assigned duties in specialized area(s) such as visitor’s service, security or facilities maintenance.

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources
Parks, Recreation and Historic Sites Division
Attn: Lisa Keener
2024 Newton Rd.
Albany, GA 31701
Parks3@dnr.ga.gov

The Deadline date to apply for this position is 4/14/20
General Trades Technician 2 – Butts County

<table>
<thead>
<tr>
<th>LOCATION</th>
<th>Indian Springs State Park</th>
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<tbody>
<tr>
<td>DIVISION</td>
<td>Parks and Historic Resources Division</td>
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<td>POSITION #</td>
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<td>JOB CODE</td>
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<tr>
<td>ENTRY SALARY</td>
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</tbody>
</table>

**JOB DESCRIPTION**

Under general supervision, performs a variety of semiskilled and skilled building trades work in the repair, maintenance or construction of state buildings and related structures. Installs and maintains security, climate control and other facilities systems.

**MINIMUM QUALIFICATIONS**

High school diploma or GED

**AND**

Two years of experience in building repairs and maintenance or in the specific area of assignment.

**OR**

One year of experience at the lower level General Trades Technician 1 (FET030) or position equivalent.

**NOTE:** Some positions may require area specific certifications/licenses.

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources
Parks, Recreation and Historic Sites Division
ATTN: Lisa Keener
2024 Newton Rd.
Albany, GA 31701
Parks3@dnr.ga.gov

The Deadline date to apply for this position is 4/14/20
Wildlife Resources Division Vacancies

Wildlife Biologist 2 – Monroe County or Walton County

<table>
<thead>
<tr>
<th>LOCATION</th>
<th>*Forsyth or Social Circle</th>
</tr>
</thead>
<tbody>
<tr>
<td>DIVISION</td>
<td>Wildlife Resources Division</td>
</tr>
<tr>
<td>POSITION #</td>
<td>00099781</td>
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<tr>
<td>JOB CODE</td>
<td>NRPO61</td>
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<td>PAYGRADE</td>
<td>K</td>
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<tr>
<td>ENTRY SALARY</td>
<td>$43,063.23</td>
</tr>
</tbody>
</table>

* The duty station for this position will be in either our Social Circle or Rum Creek office and will be determined upon hire.

JOB DESCRIPTION

We are seeking a Botanist with strong field taxonomy skills to fill a vacant Wildlife Biologist 2 position in the Wildlife Conservation Section. The Wildlife Biologist 2 will work on a team with other botanists to assess the conservation status of Georgia’s priority rare plant species and natural communities. Responsibilities include design and implementation of surveys, development and management of rare plant information archives and databases, and status assessment and conservation planning for plant species identified in Georgia’s State Wildlife Action Plan. Effective written and verbal communication are required for coordinating safeguarding efforts with the Georgia Plant Conservation Alliance, receiving and managing rare plant and natural community data from individuals and partners, and providing reports and consultation on rare plant conservation issues to agency partners. The Wildlife Biologist 2 will also assist with outreach and technical support to landowners, individuals, and conservation partners; with review of projects that may impact rare plants and habitats; and with land management planning. They will participate in rare plant habitat restoration using prescribed fire and invasive species management. Strong workplace organizational skills will be required to meet the demand for information on Georgia’s diverse rare plants and habitats.

MINIMUM QUALIFICATIONS

Master’s degree in Biology or a related field from an accredited college or university.

OR

Bachelor’s degree in Biology or a related field from an accredited college or university

AND

One year of related experience.

OR

One year of experience required at the lower level Wildlife Biologist 1, (NRP060) or position equivalent.

PREFERRED QUALIFICATIONS

Preference may be given to applicants with:

- Demonstrated plant taxonomy skills and familiarity with the flora and habitats of the Southeastern U.S
- Proficiency in surveys and monitoring for rare plants and natural communities
- Coursework or experience in principals of plant conservation ecology, including conservation genetics, pollination ecology, population ecology, and disturbance ecology
- Experience with management of large amounts of data, including Natural Heritage inventory data in the NatureServe Biotics database and GIS data
- Experience and training with rare plant and habitat conservation techniques including prescribed fire, herbicide application, and plant safeguarding
- Demonstrated ability to work collaboratively with colleagues and partners to complete projects on time

(CONTINUED ON PAGE 18)
Wildlife Biologist 2 (Continued)

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources
Wildlife Resources Division
ATTN: Connie Hopkins
2067 US Hwy. 278, SE
Social Circle, GA 30025
Connie.Hopkins@dnr.ga.gov

The Deadline date to apply for this position is 4/15/20
Administrative Support 2 – Walton County

<table>
<thead>
<tr>
<th>LOCATION</th>
<th>Social Circle</th>
</tr>
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<tbody>
<tr>
<td>DIVISION</td>
<td>Wildlife Resources Division</td>
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<tr>
<td>POSITION #</td>
<td>00189001</td>
</tr>
<tr>
<td>JOB CODE</td>
<td>GSS081</td>
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<tr>
<td>PAYGRADE</td>
<td>D</td>
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<tr>
<td>ENTRY SALARY</td>
<td>$21,008.52</td>
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</tbody>
</table>

**JOB DESCRIPTION**

Under the supervision of our lead office administrator, the Administrative Support 2 position will assist with timekeeping, purchasing, and general office management. This position supports a large office of biologists and technicians working in the office and remotely on wildlife conservation issues. The admin support 2 will assist our team with purchasing of supplies, equipment, and uniforms and will process timesheets for hourly and full time staff. Other duties include answering wildlife-related phone calls from the general public, tracking vehicle usage, and inventory and organization of supplies.

**MINIMUM QUALIFICATIONS**

High school diploma or GED

AND

Two years of general office or administrative experience.

**PREFERRED QUALIFICATIONS**

Preference may be given to applicants with:

- Computer skills and proficiency with spreadsheets and online databases
- Familiarity with general administrative and purchasing procedures of the Georgia Department of Natural Resources
- Experience with customer service and providing information to the general public about natural resources

If interested in applying for this position, please submit an electronic DNR Application for Employment to the e-mail address highlighted below or mail a completed DNR Application for Employment to the following address:

Georgia Department of Natural Resources
Wildlife Resources Division
ATTN: Connie Hopkins
2067 US Hwy. 278, SE
Social Circle, GA 30025
Connie.Hopkins@dnr.ga.gov

*The Deadline date to apply for this position is 4/14/20*
Environmental Protection Division Vacancies

Manager 1, Environmental Protection – Fulton County

<table>
<thead>
<tr>
<th>LOCATION</th>
<th>Land Protection Branch</th>
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<tr>
<td>DIVISION</td>
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<td>POSITION #</td>
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<td>JOB CODE</td>
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<td>ENTRY SALARY</td>
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**JOB DESCRIPTION**
This position is located in the Georgia Environmental Protection Division (EPD) Land Protection Branch – Hazardous Waste Management. The successful candidate will manage a federally delegated state-wide unit responsible for remediation of hazardous waste releases, permitting for hazardous waste activities, conducting hazardous waste inspections and enforcement, and maintaining a federal database that tracks those tasks. The unit also provides state oversight for federal Superfund cleanups to ensure they are protective and effective.

**MINIMUM QUALIFICATIONS**
Bachelor’s degree in Environmental Sciences, Biology, Chemistry, Geology, Engineering (Agricultural, Chemical, Civil, Environmental, Mechanical or Sanitary) or related field from an accredited college or university AND Four years of professional experience in environmental enforcement, environmental health, environmental monitoring, environmental protection or environmental research.

**NOTE:** An equivalent combination of education and job specific experience that provided the knowledge, experience and competencies required to successfully perform the job at the level listed may be substituted on a year-over-year basis for a maximum of two year non-managerial/supervisory experience.

**PREFERRED QUALIFICATIONS**
Preference may be given to applicants with:
- Experience in environmental compliance
- Knowledge of hazardous waste regulations
- Experience in environmental permitting and/or corrective action
- Proven ability to professionally develop staff and build teams

**Application Instructions:**
Applications must be received through Team Georgia Careers at [http://team.georgia.gov/careers/](http://team.georgia.gov/careers/). Click “Search Jobs” and enter job number REG01XD in the keyword search box or [click here](http://team.georgia.gov/careers/).

The Deadline date to apply for this position is 4/17/20

Return to the Vacant Position Listing
Manager 1, Environmental Protection – Fulton County

<table>
<thead>
<tr>
<th>LOCATION</th>
<th>Watershed Protection Branch</th>
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<td>Environmental Protection Division</td>
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<td>POSITION #</td>
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</table>

**JOB DESCRIPTION**
This position is in the Georgia Environmental Protection Division (EPD) Watershed Protection Branch – Watershed Compliance Program – Drinking Water Compliance Unit. This position manages the day to day operation of the Drinking Water Compliance Unit to ensure that public drinking water systems are in compliance with state and federal safe drinking water rules and regulations. The manager oversees the unit’s active and efficient utilization of the Safe Drinking Water Information System (SDWIS) for compliance determination and sample schedule maintenance; ensures that enforcement actions are timely and appropriate; provides management oversight for the laboratory certification program; provides training as needed; provides technical assistance and regulatory interpretation to the regulated community and the public; works with Permitting, Finance, Districts and the Lab for the efficient performance of cross-functional activities; provides guidance and assistance to the regulated community and other state agencies during emergencies.

**MINIMUM QUALIFICATIONS**
Bachelor's degree in Environmental Sciences, Biology, Chemistry, Geology, Engineering (Agricultural, Chemical, Civil, Environmental, Mechanical or Sanitary) or related field from an accredited college or university AND
Four years of professional experience in environmental enforcement, environmental health, environmental monitoring, environmental protection or environmental research.

**NOTE:** An equivalent combination of education and job specific experience that provided the knowledge, experience and competencies required to successfully perform the job at the level listed may be substituted on a year-over-year basis for a maximum of two year non-managerial/supervisory experience.

**PREFERRED QUALIFICATIONS**
Preference may be given to applicants with:
- Experience in state and federal environmental compliance and enforcement programs
- Familiarity with state and federal drinking water rules and regulations

**Application Instructions:**
Applications must be received through Team Georgia Careers at [http://team.georgia.gov/careers/](http://team.georgia.gov/careers/). Click “Search Jobs” and enter job number REG01X1 in the keyword search box or [click here](http://team.georgia.gov/careers/).

The Deadline date to apply for this position is 4/9/20
**Chemical/Material Analyst 4 – Gwinnett County**

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<th>LOCATION</th>
<th>Laboratory Operations</th>
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<td>DIVISION</td>
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<td>POSITION #</td>
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<td>PAYGRADE</td>
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<tr>
<td>ENTRY SALARY</td>
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</table>

**JOB DESCRIPTION**

This position is located in the Georgia Environmental Protection Division (EPD) – Laboratory Operations. The incumbent in this position supervises scientists/technicians which analyze drinking water, surface water, ground water, and hazardous waste samples by approved methods.

**MINIMUM QUALIFICATIONS**

Bachelor's degree in a physical or natural science from an accredited college or university
AND
Two years of experience required at the lower level Chemical/Material Analyst 2 (LSTP031) or Chemical/Material Analyst 3 (LSP032) or position equivalent.

**PREFERRED QUALIFICATIONS**

Preference may be given to applicants with:
- Familiar with Drinking Water, Air, and Hazardous Waste sample analyses
- Familiar with laboratory instrument maintenance
- Strong verbal and written communication skills

**Application Instructions:**
Submit application to Faigann Arnold at JobsAtEPD@dnr.ga.gov

**The Deadline date to apply for this position is 4/8/20**
The Environmental Protection Division (EPD) continuously recruits for Environmental Engineers, Environmental Compliance Specialists, Geologists and Lab Scientists. For more information on positions and to apply, click here. Current opportunities include the following:

**ENVIRONMENTAL ENGINEER**
- Air Protection Branch / Chemical Minerals Unit / Clayton County, Atlanta
- Air Protection Branch / Air Toxics Unit / Clayton County, Atlanta
- Air Protection Branch / Chemical Permitting Unit / Clayton County, Atlanta
- Air Protection Branch / Planning & Regulatory Development Unit / Clayton County, Atlanta
- Watershed Protection Branch / Drinking Water Compliance Unit / Fulton County, Atlanta
- Watershed Protection Branch / Industrial Compliance Unit / Fulton County, Atlanta
- Watershed Protection Branch / Safe Dams Unit / Fulton County, Atlanta
- Land Protection Branch / Solid Waste Management Unit / Clayton County, Atlanta
- Land Protection Branch / Response and Remediation Unit / Fulton County, Atlanta

**ENVIRONMENTAL COMPLIANCE SPECIALIST**
- Air Protection Branch / Operations Support Unit / Clayton County, Atlanta
- Air Protection Branch / Radioactive Materials Unit / Clayton County, Atlanta
- Air Protection Branch / Operations Unit / Clayton County, Atlanta
- Watershed Protection Branch / Industrial Compliance Unit / Fulton County, Atlanta
- Watershed Protection Branch / South Monitoring Unit / Glynn County, Brunswick OR Fulton County, Atlanta
- Watershed Protection Branch / TMDL Modeling & Development Unit / Fulton County, Atlanta
- Watershed Protection Branch / Erosion & Sedimentation Unit / Fulton County, Atlanta
- Land Protection Branch / Underground Storage Tank Management Unit / Clayton County, Atlanta
- Land Protection Branch / Solid Waste Unit-Tire Management / Clayton County, Atlanta
- Land Protection Branch / Solid Waste Unit-Recycled Materials / Clayton County, Atlanta
- District Office / Southwest / Dougherty County, Albany

**GEOLOGIST**
- Land Protection Branch / Hazardous Waste Corrective Action / Fulton County, Atlanta
- Land Protection Branch / Response and Remediation Unit / Fulton County, Atlanta

(CONTINUED ON PAGE 24)
EPD Continuous Recruitment Continued

LABORATORY SCIENTIST

LABORATORY SCIENTIST Laboratory Operations / Laboratories/Gwinnett County, Norcross

Applicants need not apply to each specific vacancy listed above. By applying to a specific job title and branch, you are applying to a pool and you will be considered for all vacancies within that job series in the specified branch. Candidates who meet minimum entry qualifications will be contacted further with specific job information.