

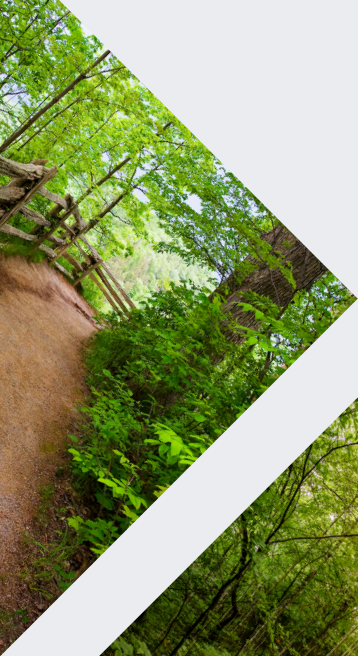


GEORGIA

DEPARTMENT OF NATURAL RESOURCES

2025-2026 RECREATIONAL TRAILS PROGRAM MOTORIZED

PRE-APPLICATION
EXAMPLE



Georgia Off-highway Vehicle Trails

****Upload all documents as PDF only**

Applicant Organization *

Applicant Organization's Address *

City *

State *

Zip *

Applicant Federal Employer Identification Number *

The IRS provides an overview of FEIN at <https://www.irs.gov/businesses/small-businesses-self-employed/apply-for-an-employer-identification-number-ein-online> for more information.

System for Award Management SAM Number *

DUNS numbers are required for federally funded grants. A DUNS number is a unique nine-digit identification number for each of your unique physical locations. If you do not have a DUNS number for the proposed site, go to <https://fedgov.dnb.com/webform/>.

Applicant Type (check one) *

- ☐ Qualified Local Government
☐ State Agency
☐ Federal Agency

Main Point of Contact *

The individual representing your agency from now until Trail Completion. The person should not change, if possible. May be grant writer, project manager, or another person.

Phone *

Email Address for Main Contact *

Applicant's Chief Elected Official, Director, or President *

Phone *

Email *

Additional Contact(s): Please include phone numbers and email

Include the
representative's name and
seat number

Congressional Representative Name & District Number *

State Senate Representative Name & District Number *

State House Representative Name & District Number *

Letter authorizing the grant application on official letterhead signed by the chief elected official. This letter must also include: (1) acknowledgement that this is a reimbursement grant; (2) grant term cannot exceed 24 months; (3) applicant expressly commits to the percentage of match throughout the application. *

+ Select a file



Project Information

Project Title *

Trail Site Address *

City *

State *

Zip *

County or counties where the OHV trail will be located *

Ownership Requirement: Upload the deed(s), lease(s) and/or easement(s) for all parcels where the proposed trail will be built. *

+ Select a file ?

Upload plat/parcel map(s) with legal description of all parcels where the proposed trail will be built.

+ Select a file ?

Project Narrative - Provide an general overview of your proposed project. *

Word Count: 0 / 250

Vehicles Allowed on Trail (check all that apply) *

- ☐ Dirt Bikes
- ☐ ATVs
- ☐ UTVs/Side-by-Sides
- ☐ Full Sized 4x4 Vehicles
- ☐ Other

Total Project Cost *

\$

Funds Requested *

\$

This amount should not exceed 80% of total project cost. To help you verify if your request is allowable, make sure that the Percent (%) Matching Funds Calculation below is .20 or greater.

Your Match Commitment

\$

0

Percent (%) Matching Funds Calculation

If you do not have the documents as listed. Upload a copy of the letter(s) from a willing seller of the land owner. If the land is to be leased, upload a letter from the lessor

Criteria

Criterion #1 - Project Scope (30 points)

Does your proposed project fit one of the following categories?

☒ Recreational Motorized Trail

☐ Acquisition

a) Describe your project. Include the scope of your trail. Include all elements of the proposed project. Explain why you are building this trail. Explain how your project will enhance access and recreation. *

Word Count: 0 / 500

Will this project include any form of property acquisition (fee simple, easement, etc.)? *

☒ yes

☐ no

Upload as a single document, all documents related to the acquisition. Documents may include appraisals, title reports, and /or environmental assessments.

b) Upload the site plan. *

A site plan is a diagram or map showing the planned trail, along with all trail elements and any relevant landscape, topography, structures, or other features. May be professionally prepared or informally prepared at this stage.

Photos of the site with photo key. *

Project Location Map with sufficient detail for visiting the site. *

Criterion #2 - Project Planning (20 points)

a) Describe your project planning to date. How do you plan to complete the work? What permits will be needed and what permits have already been obtained? *

Word Count: 0 / 300

b) Upload the DNR Implementation Schedule Form *

This timeline does not need to include dates prior to this Pre-application, but should include estimates of all major milestones after submitting the Pre-application through to completion of this proposed trail project.

c) Upload the DNR Cost Estimate Form *

This cost estimate included here and the project scope describe in Criterion #1 should complement one another, showing reasonable and thorough financial planning.

Upload, as a single document, all documents you have related to the acquisition. Documents may include, appraisals, title report, and/or environmental assessments.

Criterion #3 - Statewide Off-highway Vehicle (OHV) Trail Needs (30 points)

a) Do your project involve one or more new OHV Trails? *

- ☐ yes
☐ no

b) Will this project create out-and-back OHV trail(s) or OHV loop trail(s)? *

Loop trails allow users to start & return to the trailhead without ever passing the same point twice. Out-and-back trails require users to ride the trail to a certain point, turn around, and return to the trailhead along the same path.

- ☐ out-and-back
☒ loop
☐ both

c) Do you know if there are public owned OHV trails in the County of your proposed project? *

You may contact a Grants Specialist if you are unsure of whether or not there is a public OHV trail in your county.

- ☒ yes
☐ no
☐ unsure

Criterion #4 - Accessibility (10 points)

b) Will this trail exceed minimum accessibility expectations under the ADA requirement? *

- ☒ yes
☐ no

Describe how this trail will exceed minimum accessibility expectations under the ADA requirements.

Word Count: 0 / 200

Does the existing or proposed trail project in accordance to the ABA requirement Chapter 10, section 1017

- ☐ Yes
☒ No

Describe what existing trail or portion of the proposed trail that will be in compliant with the ADA requirements..

Criterion #5 - Trail Maintenance (30 points)

a) Does your agency have an approved Trail Maintenance Plan? *

- ☒ yes
☐ no

Upload Trail Maintenance Plan Document(s).

+ Select a file

b) Do you have dedicated funding for ongoing trail maintenance? *

- ☐ yes
☐ no

Criterion #6 - Local Support and Regional Needs (10 points)

Has this existing trail or trail system been identified in an adopted regional or local planning document? Examples may include comprehensive plan, recreation master plan, a county or regional master plan, a trail system plan, a capital improvements plan, or a land use/management plan adopted by the relevant authority. *

- ☒ yes
☐ no

Provide the name of the plan, date adopted, and authorizing body.

Word Count: 0 / 100

Provide a detailed description of the public involvement initiatives that support the selection of this particular trail.

+ Select a file

?

Criterion #7 - Demonstration of Public Financial Support (10 points)

Does this project have financial support from beyond your government in the form of cash commitments and/or in-kind pledges of materials, professional services, and/or volunteer hours? *

This may come from local businesses, civic organizations, private citizens, or other governments. These financial commitments must be reflected in the cost estimate uploaded for Criterion #2.

- ☒ yes
☐ no

Upload public support letter(s) that includes a financial commitment.

Upload all letters of support as a single PDF.

+ Select a file

?

Criterion #8 - Economic Development Opportunities (10 points)

What specific economic benefits can your community gain from this trail project?

Word Count: 0 / 200

Do you need space to upload document(s) related to economic development? *

- ☒ yes
☐ no

Upload economic development related document(s).

+ Select a file

?

Criterion #9 - Leverage of Grant Funds (20 points)

The RTP Program requires that grantees pay at least 20% of the total project cost. Additional points are awarded for applicants who commit to more than 20% project match. What match does the agency agree to for this proposed trail project? *

- ☐ less than 21%
☐ 21% to 29.99%
☐ 30% to 39.99%
☐ 40% to 49.99%
☐ 50% or greater

Criterion #10 - Recent Motorized Trail Grants (20 points)

Has your agency received grant funding from GADNR for a motorized trail in the past ten years? *

If you are unsure whether or agency has received grant funding for GADNR for Motorized Trails in the past ten years, feel free to contact a Grants Specialist.

- ☐ yes
☐ no
☐ unsure

Criterion #11 - Other Criteria (10 points)

a) What surface or surfaces will be applied to your proposed trail project? *

Include the type of surface used in relation to pervious and semi-pervious.

Trail surfaces that are finished with a pervious or semi-pervious surface reduce rainwater runoff and receive additional consideration. Include all trail surfaces you will use in this space.

b) Will your trail project be completed by a Youth Service and Conservation Corps? *

More information about these Corps can be found at <https://corpsnetwork.org/members-by-state/>.

☒ yes

☐ no

Upload your contract with the Corps who will be completing your trail project.

+ Select a file



Uploads

Supporting Material If needed (pictures, examples, drawings, letter of support, etc.)

+ Select a file



Additional Supporting Material If needed (pictures, examples, drawings, letter of support, etc.)

+ Select a file



Additional Supporting Material If needed (pictures, examples, drawings, letter of support, etc.)

+ Select a file



CERTIFICATION: The applicant certifies that the data contained in the attached application is true and correct; the application has been duly authorized; and, the applicant understands that any incorrect or incomplete information may cause the application to be rejected.

By typing your name below, will act as your electronic signature:

Title *

Date *

Save Draft

Mark Complete

Close



GEORGIA

DEPARTMENT OF NATURAL RESOURCES

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